

Population-Level Quality By-Name Data Scorecards

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What is Quality Data?

Quality Data is a milestone that communities achieve by meeting a defined set of standards for their by-name data. It indicates that a community's dataset is comprehensive, reliable, and accurately reflects the experiences of people navigating the homeless response system.

Population-Level Quality Data Scorecards help communities assess the quality of their by-name data for a specific population. The scorecards serve as a measurement framework to determine whether inflow, outflow, and actively homeless metrics are based on shared definitions, consistent data collection practices, and robust quality assurance processes.

For more information about Quality Data, see the [Quality Data Toolkit](#).

Initial vs Advanced Quality Data

Community Solutions uses a two-tiered approach to assess the maturity of a community's Quality Data system: Initial and Advanced.

Achieving **Initial Quality Data** is a meaningful milestone. It means a community's by-name data is accurate and reliable enough to inform real decisions.

A Quality Data system that consistently meets the **Advanced Quality Data** standard signals a community that is able to sustainably track the prevalence of homelessness over time and respond effectively when conditions change. Striving toward these advanced criteria helps strengthen the foundation for long-term, equitable outcomes.

Both levels matter, and progress between them reflects genuine system improvement. This rubric provides a way for communities to assess where their Quality Data system stands.

Certifying Quality Data Status

Communities may pursue Quality Data for the Single Adult, Youth, and Family populations in any sequence. However, the Initial Quality Data Threshold for Veteran and Chronic subpopulations must be met at the same time as, or before, Single Adult Quality Data can be achieved.

To achieve Initial Quality Data, communities must be able to:

1. Demonstrate they meet the Initial Quality Data Threshold for all questions on the relevant population-level scorecard.
2. Report data for a minimum of six out of the seven BFZ metrics¹ for four consecutive months.
3. Have a three-month data reliability percentage for each population or subpopulation below 15%.

¹ The "No Longer Meets Population Criteria" metric is highly recommended though not required to achieve Quality Data.

Once a community has met the requirements above, they can be confirmed for Quality Data. Refer to the [Quality Data Standards](#) for more information about these requirements.

How to use this resource

Communities are encouraged to use the population scorecard rubrics contained in this document as tools to self-assess population-level by-name datasets against the [Quality Data Standards](#), and to identify their system strengths, where there is room to grow, and how to prioritize improvement over time.

Rubric structure

Quality Data indicators have been developed for each scorecard question to describe the minimum needed to meet Initial Quality Data Standards and what stronger practice looks like. This document will be updated periodically as we continue to refine our understanding of by-name data systems. The rubric is structured in the following table format:

1. **Question Number:** Identifies the unique number for each scorecard question.
2. **Question:** The scorecard question as written on the Population-Level Quality Data Scorecards.
3. **Not Currently at Threshold [0]:** The indicators that a community does not yet meet the minimum threshold for Initial Quality Data.
4. **Initial Quality Data Threshold [1]:** The indicators required for a community's by-name dataset to meet minimum thresholds for Initial Quality Data.
5. **Advanced Quality Data Thresholds [2]:** These indicators represent higher standards that go beyond Initial Quality Data to meet Advanced Quality Data.

Scorecard Components

Each population scorecard rubric is organized around three main components: data contribution, policies and procedures, and data infrastructure.

1. **Data Contribution:** These questions focus on whether everyone experiencing homelessness in the population of interest is included in the community's by-name dataset, giving the community a complete unit of analysis to work from. This includes evaluating the community's overall coverage of providers engaging with this population, and whether they are contributing data to identify and track people as they move through the system.

2. **Policies & Procedures:** This section targets key policies and procedures that ensure data is collected and managed the same way across the entire homeless response system, including consistent tracking procedures and sound data management practices.
3. **Data Infrastructure:** Questions in this section address whether a community has established shared definitions; whether the data mechanics are sound enough to track current and historic inflow, outflow, and active statuses; and whether the community can disaggregate its data for system improvement.

Single Adult Scorecard Rubric

Component I: Data Contribution

1a. Is the geographic coverage of your outreach clearly mapped out, informed by your data, and regularly assessed to ensure you are able to reach all unsheltered individuals within your community?

NOT CURRENTLY AT THRESHOLD [0]

The geographic area of outreach coverage is not mapped or otherwise documented.

INITIAL QUALITY DATA THRESHOLD [1]

There is a documented map and/or process which describes where and how outreach teams are deployed throughout the geographic coverage area.

The documented map/process is regularly assessed by the community's outreach teams for gaps in geographic coverage.

ADVANCED QUALITY DATA THRESHOLD [2]

There are community-wide documented policies and procedures in place, including an outreach map, to regularly evaluate and assess the geographic coverage of the community's outreach teams.

The documented policies, maps, and evaluation processes have been approved by the community's outreach teams and are easily accessible to the broader homeless service system.

1b. Have you coordinated your outreach, ensuring that your outreach teams are deployed at the locations and the times that they are most likely to effectively engage with unsheltered homeless individuals, while minimizing duplication between providers?

NOT CURRENTLY AT THRESHOLD [0]

There is not a coordinated outreach process within the community.

INITIAL QUALITY DATA THRESHOLD [1]

The community is able to clearly articulate when and how outreach teams coordinate their efforts to maximize geographic coverage, reduce service duplication, and foster cross-team collaboration.

Teams are strategically deployed during times when they are most likely to connect with single adults experiencing unsheltered homelessness.

ADVANCED QUALITY DATA THRESHOLD [2]

There are community-wide documented policies and procedures in place that demonstrate a coordinated approach to their outreach efforts by highlighting when and how outreach teams collaborate both formally and informally.

1c. Do you have a documented outreach policy that clearly states how your outreach teams will be deployed and how they work with each other to swiftly connect individuals to their self-determined needs?

NOT CURRENTLY AT THRESHOLD [0]

There is no written outreach policy.

INITIAL QUALITY DATA THRESHOLD [1]

There is a written policy that defines and describes how the community continually reassesses outreach strategy with evidence of an ability to pivot when needed.

ADVANCED QUALITY DATA THRESHOLD [2]

There are community-wide documented policies and procedures in place that have been co-developed with outreach teams to define how outreach teams operate and collaborate within the homeless response system.

1d. Do you have consistent, coordinated and reliable outreach and in-reach efforts across your geographic coverage area that gives you confidence that at least 90% of the unsheltered population is captured in your by-name dataset?

NOT CURRENTLY AT THRESHOLD [0]

Less than 90% of the unsheltered population is included on the by-name dataset.

INITIAL QUALITY DATA THRESHOLD [1]

The community's outreach system and teams have demonstrated their ability to meet criteria for questions 1a, 1b, and 1c (i.e., they are able to respond "Yes") and can connect at least 90% of the unsheltered population to the by-name dataset.

ADVANCED QUALITY DATA THRESHOLD [2]

The community is able to demonstrate that 90% of the unsheltered population is accounted for in their by-name dataset.

2a. Are 90% of CoC-funded and non-CoC-funded providers reporting data into your by-name dataset?

NOT CURRENTLY AT THRESHOLD [0]

Less than 90% of providers are reporting data into the by-name dataset.

INITIAL QUALITY DATA THRESHOLD [1]

The community is able to document all providers that are primarily serving homeless populations within the community and demonstrate who is and is not contributing data. The community is able to ensure that at least 90% of all homeless service providers are entering data or referring individuals to the by-name dataset.

ADVANCED QUALITY DATA THRESHOLD [2]

The community has a documented process to verify provider participation and can demonstrate with confidence (based on the HIC and/or supplement documentation) that they are accounting for 90% or more of CoC/non-CoC providers.

2b. Are approximately 90-100% of single adults experiencing homelessness served by the providers reporting into your by-name dataset?

NOT CURRENTLY AT THRESHOLD [0]

Less than 90% of single adults experiencing homelessness are being reported into the by-name dataset.

INITIAL QUALITY DATA THRESHOLD [1]

The providers identified in 2A as contributing to the by-name dataset serve 90-100% of single adults experiencing homelessness.

ADVANCED QUALITY DATA THRESHOLD [2]

The community has a documented process in place to continually evaluate provider participation to verify that 90-100% of any single adult identified as experiencing literal homelessness is included in the by-name dataset.

3a. Is your by-name dataset able to collect data on all single adults experiencing homelessness in your community, including unsheltered individuals living in a place not meant for human habitation (e.g., street, cars, campsites, beaches, deserts, or riverbeds)?

NOT CURRENTLY AT THRESHOLD [0]

The community is not able to collect data on single adults experiencing unsheltered homelessness.

INITIAL QUALITY DATA THRESHOLD [1]

The community is able to clearly articulate that they are able to collect data on all unsheltered single adults living in a place not meant for human habitation.

ADVANCED QUALITY DATA THRESHOLD [2]

The community has documented and demonstrated their ability to collect data on all unsheltered single adults living in a place not meant for human habitation.

3b. Is your by-name dataset able to collect data on all single adults experiencing homelessness in your community, including individuals in shelters, safe havens, seasonal overflow beds, hotels paid for by homeless providers, or Health Care for Homeless Veterans (HCHV) beds?

NOT CURRENTLY AT THRESHOLD [0]

The community is not able to collect data on single adults in emergency shelters and safe haven.

INITIAL QUALITY DATA THRESHOLD [1]

The community has identified all providers within the system that are providing emergency shelter services to single adults experiencing homelessness.

ADVANCED QUALITY DATA THRESHOLD [2]

The community has documented and demonstrated their ability to collect all emergency shelter program information as denoted on their most recent HIC and/or supplement documentation.

3c. Is your by-name dataset able to collect data on all single adults experiencing homelessness in your community, including individuals in transitional housing, including VA-funded Transitional Housing?

NOT CURRENTLY AT THRESHOLD [0]

The community is not able to collect data on single adults in transitional housing.

INITIAL QUALITY DATA THRESHOLD [1]

The community has identified all providers within the system that are providing transitional housing services to single adults experiencing homelessness.

ADVANCED QUALITY DATA THRESHOLD [2]

The community has documented and demonstrated their ability to collect all transitional housing program information as denoted on their most recent HIC and/or supplement documentation.

3d. Is your by-name dataset able to collect data on all single adults experiencing homelessness in your community, including individuals fleeing domestic violence?

NOT CURRENTLY AT THRESHOLD [0]

Single adults fleeing domestic violence are not included in the by-name dataset.

INITIAL QUALITY DATA THRESHOLD [1]

The community is able to articulate how they coordinate with VSP providers within the homeless response system to ensure that those fleeing domestic violence are included on the by-name dataset.

ADVANCED QUALITY DATA THRESHOLD [2]

The community has a documented agreement and understanding that they have a process for safely including single adults fleeing from domestic violence on the by-name dataset.

Component II: Policies and Procedures

4a. Has your community established a written policy that specifies the number of days of inactivity (i.e., the person cannot be located) after which a person's status will be changed to "inactive," and which includes protocols to attempt to locate an individual before they are moved to inactive status?

NOT CURRENTLY AT THRESHOLD [0]

There is no inactive policy, or the policy does not specify an inactivity duration and processes for attempting to contact single adults experiencing homelessness before changing their status from active to inactive.

INITIAL QUALITY DATA THRESHOLD [1]

The community has a written policy in place that specifies the number of days needed to reach the inactive threshold; indicates the provider responsible and the number, method, and frequency for attempting to contact, locate, and update the status of an individual; and applies to single adults identified as experiencing literal homelessness.

ADVANCED QUALITY DATA THRESHOLD [2]

There are community-wide documented policies and procedures in place for specifying inactivity duration and processes for attempting to contact single adults before changing their status from active to inactive that are applied to single adults regardless of program enrollment.

4b. Does that written policy account for changing an individual's status to "inactive" based on a client's verified absence from the community before the specified number of days has elapsed? (e.g., reunited with family in a different community, death, etc.)

NOT CURRENTLY AT THRESHOLD [0]

There is no inactive policy, or the policy does not describe the process to move a single adult to inactive prior to reaching the number of days in the inactive threshold.

INITIAL QUALITY DATA THRESHOLD [1]

The written policy includes protocols that allow for changing a single adult's status to inactive prior to reaching the number of days in the inactive threshold if there is evidence that they are no longer experiencing literal homelessness in the community (e.g., moved out of the area, reunited with family or friends on a temporary basis, etc.), or the individual is deceased.

ADVANCED QUALITY DATA THRESHOLD [2]

There are community-wide documented policies and procedures in place that describe the process for moving a single adult to inactive prior to reaching the number of days in the inactive threshold.

4c. Does that written policy account for individuals in your by-name dataset who are entering an institution (e.g. jail or hospital) where they are expected to remain for 90 days or fewer?

NOT CURRENTLY AT THRESHOLD [0]

There is no inactive policy, or it does not account for single adults who are entering an institution.

INITIAL QUALITY DATA THRESHOLD [1]

The community's written policy includes protocols to ensure that an individual who enters an institution from active homelessness remains active if they are expected to remain in the institution for 90 days or fewer (i.e., an individual remains active if stay is 90 days or shorter, and moves to inactive if stay is over 90 days).

ADVANCED QUALITY DATA THRESHOLD [2]

There are community-wide documented policies and procedures in place that state how communities track single adults who enter an institution (e.g., jail, hospital, recovery center, etc.).

5. Does your community have a way to track actively homeless individuals (i.e., single adults experiencing homelessness) who have not consented to services and/or assessment at this time?

NOT CURRENTLY AT THRESHOLD [0]

There is not a method to track single adults who have not been assessed or consented to services.

INITIAL QUALITY DATA THRESHOLD [1]

The community has an established method to include single adults in the by-name dataset if they have not consented to services, have not completed the local assessment, or have not signed a release of information.

ADVANCED QUALITY DATA THRESHOLD [2]

There are community-wide documented policies and procedures in place that describe the process of how the system is tracking and minimizing duplication of single adults who are experiencing literal homelessness but do not consent to services or an assessment in the by-name dataset.

6. Does your community have policies and protocols in place for keeping your by-name dataset up to date and accurate, including timelines for provider data submission and ongoing quality assurance protocol?

NOT CURRENTLY AT THRESHOLD [0]

There is not a written policy for keeping the by-name dataset updated and accurate.

INITIAL QUALITY DATA THRESHOLD [1]

The community has a written policy (or policies) that includes documentation of clear roles and responsibilities for data entry and monitoring; clear expectations for timeliness and frequency of data updates; and demonstrates that they are continuously monitoring data quality to ensure the accuracy of the by-name dataset.

ADVANCED QUALITY DATA THRESHOLD [2]

There are community-wide documented policies and procedures in place that describe how the by-name dataset is generated and used, including what data sources are utilized, what data is pulled, how often, and why, and how the quality of the by-name dataset is continuously monitored to ensure accuracy and timeliness.

Component III: Data Infrastructure

7. Does your community's by-name dataset track the "homeless/housed status" of all individuals, including the date each status was last changed and the previous status? *Homeless status fields should include at minimum: homeless, inactive, and permanently housed.*

NOT CURRENTLY AT THRESHOLD [0]

The by-name dataset does not track active, inactive, and housed statuses as of the last day of the reporting month.

INITIAL QUALITY DATA THRESHOLD [1]

The community has an established method to track and report on a person's status as of the last day of the reporting month including who is actively experiencing homelessness (i.e., single adults experiencing homelessness), inactive, or

ADVANCED QUALITY DATA THRESHOLD [2]

There are community-wide documented policies and procedures in place that define the method of tracking statuses. These practices are consistent; avoid overwriting data fields; capture a date each time a single adult's status changes (i.e., the date

housed.

someone moves from active to inactive, active to housed, housed to active, inactive to active); and indicate current status.

8. Does your community's by-name dataset include a unique identifier (e.g., an HMIS ID) for each individual to prevent duplication of client records and facilitate coordination between providers?

NOT CURRENTLY AT THRESHOLD [0]

The by-name dataset does not include a unique identifier, or the unique identifier is not unique to one person.

INITIAL QUALITY DATA THRESHOLD [1]

The community has an established method to assign unique identifiers (names alone are insufficient) to single adults in the by-name dataset and ensure that each unique identifier in the by-name dataset corresponds to one unique person.

ADVANCED QUALITY DATA THRESHOLD [2]

There are community-wide documented policies and procedures in place that define how unique identifiers are generated and utilized for the by-name dataset.

If a community combines data from multiple lists and/or databases, the community has a process in place for automating or streamlining the duplicate cleaning process to minimize duplication across datasets.

9. Does your by-name dataset track the total number of newly identified (not necessarily assessed) individuals experiencing homelessness every month? *This figure represents a portion of your monthly inflow.*

NOT CURRENTLY AT THRESHOLD [0]

The by-name dataset does not track newly identified single adults on a monthly basis.

INITIAL QUALITY DATA THRESHOLD [1]

The community has an established method to track single adults who are newly identified as experiencing homelessness each month, including those who newly meet the population criteria of single adults.

The by-name dataset includes the date a single adult was first identified as experiencing homelessness for the current episode of homelessness.

ADVANCED QUALITY DATA THRESHOLD [2]

There is a community-wide documented process and methodology to track single adults newly identified as experiencing homelessness that includes: 1) a community agreed upon look-back period to define who is considered new vs. a return, and 2) determines who is newly identified for each population (i.e., has no episodes of homelessness recorded within the look-back period under a specific population).

10. Does your community's by-name dataset track individuals returning to active homeless status within the past month?

NOT CURRENTLY AT THRESHOLD [0]

The by-name dataset does not track single adults returning to active status.

INITIAL QUALITY DATA THRESHOLD [1]

The community has an established method to track returns to active status during the month in the by-name dataset and is able to identify and determine what exit type each person is returning from (i.e., retains the most recent exit type).

The community can identify each person returning to active status each month and report the aggregate number returning in the month for any single adult identified as experiencing literal homelessness.

ADVANCED QUALITY DATA THRESHOLD [2]

There is a community-wide documented process and methodology to track single adults returning to active status that includes: 1) a community agreed upon look-back period to define who is considered new vs. a return, 2) determines who is returning to active status for each population (i.e., has an episode of homelessness recorded within the look-back period under a specific population, and 3) defines the type of return (from housed or from inactive) for each returning single adult.

11a. Does your community's by-name dataset track individuals as they move out of active homeless status, including those who move into permanent housing?

NOT CURRENTLY AT THRESHOLD [0]

The by-name dataset does not track single adults who move into permanent housing.

INITIAL QUALITY DATA THRESHOLD [1]

The community has an established method to track when a single adult exits the system to permanent housing and can report who exited to permanent housing each month.

ADVANCED QUALITY DATA THRESHOLD [2]

There are community-wide documented policies and procedures in place that includes methods of tracking exits to permanent housing to ensure consistency within the community (i.e., if using exit destinations, there is a crosswalk for which exits are considered permanent housing); consistency with federal consensus of what is considered "permanent housing"; and reflects when a single adult is actually housed (i.e., move-in, not date lease signed or entry into a housing program).

11b. Does your community's by-name dataset track individuals as they move out of active homeless status, including those who become inactive, per your inactive policy?

NOT CURRENTLY AT THRESHOLD [0]

The by-name dataset does not track single adults who become inactive.

INITIAL QUALITY DATA THRESHOLD [1]

The community has an established method that is consistent with their inactive policy to track when a single adult exits the system to inactive and can report who moved to inactive each month.

ADVANCED QUALITY DATA THRESHOLD [2]

There are community-wide documented policies and procedures in place that includes methods of tracking exits to inactive to ensure there is consistency within the community (i.e., if using exit

		destinations, there is a crosswalk for which exits are considered moved to inactive); inclusion of the date moved to inactive; and accessibility to staff responsible for data entry.
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11c. Does your community's by-name dataset track individuals as they move out of active homeless status, including those who no longer meet the population criteria of single adult?

NOT CURRENTLY AT THRESHOLD [0]

The by-name dataset does not track single adults who no longer meet the population criteria of single adult.

INITIAL QUALITY DATA THRESHOLD [1]

The community has an established method to track changes in the household type of single adults within the by-name dataset.

ADVANCED QUALITY DATA THRESHOLD [2]

There are community-wide documented policies and procedures in place that include the process for identifying individuals who are removed from the single adult by-name dataset due to changes in household type.

12a. Does your community's by-name dataset track population-based statuses, including: veteran, chronic, youth, and family with minor children?

NOT CURRENTLY AT THRESHOLD [0]

The by-name dataset does not track the following statuses: veteran, chronic, youth, family with minor children.

INITIAL QUALITY DATA THRESHOLD [1]

The community has an established method to track population and subpopulation status, has a shared definition of each population and subpopulation, and uses consistent data field(s) to identify single adults counted in each category.

ADVANCED QUALITY DATA THRESHOLD [2]

There are community-wide documented policies and procedures in place that describe how each population and subpopulation are defined and what data field or combination of data fields are used to identify persons counted in each category.

12b. Can your by-name dataset track people with multiple population-based statuses (e.g., chronic homeless status AND veteran status)?

NOT CURRENTLY AT THRESHOLD [0]

The by-name dataset does not track multiple subpopulation statuses.

INITIAL QUALITY DATA THRESHOLD [1]

The community has an established method to track multiple subpopulation statuses.

ADVANCED QUALITY DATA THRESHOLD [2]

There are community-wide documented policies and procedures in place that define each population and subpopulation, specifying the data fields or combinations of fields used to identify individuals in each category. Additionally, the community has an established method to track

multiple subpopulation statuses.

12c. Can your by-name dataset track historical changes in activity status (e.g., active to inactive, active to housed, etc.)?

NOT CURRENTLY AT THRESHOLD [0]

The by-name dataset does not track historical changes in activity status.

INITIAL QUALITY DATA THRESHOLD [1]

The community has an established method to track single adults' status of active, inactive, and housed historically and over time that: assigns a distinct date of ID for each episode of homelessness/return back to active on the list (i.e., if an individual returns to the active list after being previously housed and/or moved to inactive or housed, they have a new date of identification indicating when they returned to active); retains the most recent list status.

ADVANCED QUALITY DATA THRESHOLD [2]

There are community-wide documented policies and procedures in place that allow the community to track a single adult's history in the by-name dataset through tracking historical list status changes (i.e., when they previously became inactive, first time active on the list, previous housing move-ins).

12d. Can your by-name dataset track individuals who become chronically homeless after they are added to your single adults list?

NOT CURRENTLY AT THRESHOLD [0]

The by-name dataset does not track single adults who become chronically homeless after they have been added to the by-name dataset (i.e., after their date of identification).

INITIAL QUALITY DATA THRESHOLD [1]

The community has an established method to track single adults who become chronically homeless within the reporting month (i.e., count as newly identified in the chronic subpopulation after their date of identification).

ADVANCED QUALITY DATA THRESHOLD [2]

There are community-wide documented policies and procedures in place that describe how data is used to track when any single adult already identified as experiencing homelessness becomes chronically homeless within the reporting month.

12e. Can your by-name dataset track individuals who are initially assigned chronic or veteran status when they enter your system but later do not meet the criteria for these population statuses?

NOT CURRENTLY AT THRESHOLD [0]

The by-name dataset does not track whether a single adult no longer meets the criteria for subpopulation statuses.

INITIAL QUALITY DATA THRESHOLD [1]

The community has an established method to track persons previously identified as veterans who no longer meet that criteria and/or persons previously identified as chronically homeless who no longer meet that criteria.

ADVANCED QUALITY DATA THRESHOLD [2]

There are community-wide documented policies and procedures in place that describe how those previously identified as veterans no longer meet that criteria and/or single adults previously identified as chronically homeless no longer meet

		that criteria.
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13a. Does your community have a way to report data on key demographic characteristics in the by-name dataset for the purpose of understanding and analyzing disproportionality in system outcomes?

NOT CURRENTLY AT THRESHOLD [0]

The by-name dataset does not have a way to report demographic characteristics of single adults. The community has not identified key demographic characteristics impacting disproportionality in system outcomes.

INITIAL QUALITY DATA THRESHOLD [1]

The community has identified key demographic characteristics to collect data on. The community has data fields in their by-name dataset that collect these key demographic characteristics on all single adults identified as experiencing literal homelessness.

The community demonstrates that they have the ability to extract these demographic data points from their dataset to use for analysis purposes.

ADVANCED QUALITY DATA THRESHOLD [2]

The community is disaggregating system outcome data using key demographic characteristics and employing this information to evaluate disparities within system outcomes across different demographic groups.

13b. Does your data collection policy and process ensure the accuracy and self-identification of clients' demographic data?

NOT CURRENTLY AT THRESHOLD [0]

The community does not have a policy and process that ensures demographic data is collected in a way that respects the self-identification of single adults.

INITIAL QUALITY DATA THRESHOLD [1]

The community's data collection policy includes language to ensure that data collection processes respect the self-identification of clients.

The policy aligns with relevant data standards (e.g., HMIS data standards) and includes end-user training resources that reinforce the practice of client self-identification during data collection.

The community provides clear guidance for clients to self-select demographic fields during data collection.

ADVANCED QUALITY DATA THRESHOLD [2]

There are community-wide documented policies and procedures in place to ensure that data collection processes support accurate and culturally responsive self-identification of demographic data.

The community periodically reviews data collection practices to improve accuracy and responsiveness to the identities and experiences of people accessing services.

Youth & Young Adult Scorecard Rubric

Component I: Data Contribution

1a. Is the geographic coverage of your outreach clearly mapped out, informed by your data and regularly assessed, to ensure you are able to reach all unsheltered unaccompanied young people experiencing literal homelessness within your community?

NOT CURRENTLY AT THRESHOLD [0]

The geographic coverage of outreach for unaccompanied youth and young adults is not mapped or otherwise documented..

INITIAL QUALITY DATA THRESHOLD [1]

There is a documented map and process which describes where and how outreach teams are deployed throughout the geographic coverage area.
The documented map/process is regularly assessed by the community's outreach teams for gaps in geographic coverage.

ADVANCED QUALITY DATA THRESHOLD [2]

There are community-wide documented policies and procedures in place that include specific protocols for unsheltered unaccompanied young people, including an outreach map, to regularly evaluate and assess the geographic coverage of the community's outreach teams.
The documented policies, maps, and evaluation processes have been informed by unaccompanied young people with lived experience, approved by the community's outreach teams, and are easily accessible to the broader homeless service system.

1b. Have you coordinated your outreach, ensuring that your outreach teams are deployed at the locations and the times that they are most likely to effectively engage with unsheltered unaccompanied young people, while minimizing duplication between providers?

NOT CURRENTLY AT THRESHOLD [0]

There is not a coordinated unaccompanied youth and young adult outreach process within the community.

INITIAL QUALITY DATA THRESHOLD [1]

The community is able to clearly articulate when and how outreach teams coordinate their efforts to maximize geographic coverage, reduce service duplication, and foster cross-team collaboration.

Teams are strategically deployed during times when they are most likely to connect with unaccompanied youth and young adults experiencing unsheltered homelessness.

ADVANCED QUALITY DATA THRESHOLD [2]

There are community-wide documented policies and procedures in place that have been informed by youth and/or young adults with lived expertise and demonstrate a coordinated approach to their outreach efforts by highlighting when and how outreach teams collaborate both formally and informally to engage with the unsheltered unaccompanied youth and young adult population.

1c. Do you have a documented outreach policy that clearly states how your outreach teams will be deployed and how they work with each other to swiftly connect unsheltered unaccompanied young people to their self-determined needs?

NOT CURRENTLY AT THRESHOLD [0]

There is no written outreach policy.

INITIAL QUALITY DATA THRESHOLD [1]

There is a written policy that defines and describes how the community continually reassesses outreach schedules with evidence of an ability to pivot when needed.

ADVANCED QUALITY DATA THRESHOLD [2]

There are community-wide documented policies and procedures in place that have been informed by youth and/or young adults with lived experience and co-developed with outreach teams to define how outreach teams operate and collaborate within the homeless response system.

1d. Do you have consistent, coordinated and reliable outreach and in-reach efforts across your geographic coverage area that gives you confidence that at least 90% of unsheltered unaccompanied young people are captured on your by-name dataset?

NOT CURRENTLY AT THRESHOLD [0]

Less than 90% of the unsheltered unaccompanied youth and young adult population is included on the by-name dataset.

INITIAL QUALITY DATA THRESHOLD [1]

The community's outreach system and teams have demonstrated their ability to meet criteria for questions 1a, 1b, and 1c (i.e., they are able to respond "Yes") and can connect at least 90% of the unsheltered unaccompanied youth and young adult population to the by-name dataset.

ADVANCED QUALITY DATA THRESHOLD [2]

The community is able to demonstrate that 90% of the unsheltered unaccompanied youth and young adult population is accounted for in their by-name dataset.

1e. Are youth and/or young adults with lived expertise of homelessness involved in conducting your outreach and/or informing your outreach strategies and locations?

NOT CURRENTLY AT THRESHOLD [0]

Youth and/or young adults with lived expertise of homelessness are not involved in outreach activities.

INITIAL QUALITY DATA THRESHOLD [1]

The community is able to clearly articulate how youth and/or young adults with lived expertise of homelessness are involved in conducting community outreach and/or informing community's outreach strategies.

ADVANCED QUALITY DATA THRESHOLD [2]

There are community-wide documented policies and procedures in place that demonstrate how youth and/or young adults with lived expertise of homelessness are involved in conducting the community outreach or informing your outreach strategies and locations.

Does your homelessness system have formal or informal agreements and processes in place for coordinating with other key systems to quickly and accurately identify unaccompanied young people within those systems who are experiencing literal homelessness (as defined by HUD categories: 1-Literally Homeless and 4- Flee/Attempting to Flee Domestic Violence), including:

2a. Your child welfare system?

NOT CURRENTLY AT THRESHOLD [0]

There are no formal or informal agreements with the child welfare system.

INITIAL QUALITY DATA THRESHOLD [1]

The community is able to clearly articulate the formal or informal agreements and processes in place for coordinating with their child welfare system to ensure that unaccompanied youth and young adults identified within the child welfare system as experiencing literal homelessness are included in the by-name dataset.

ADVANCED QUALITY DATA THRESHOLD [2]

The community has a documented agreement and process in place for coordinating with their child welfare system to ensure that any unaccompanied young people identified within the child welfare system as experiencing literal homelessness in the by-name dataset.

2b. Local school districts?

NOT CURRENTLY AT THRESHOLD [0]

There are no formal or informal agreements with local school districts.

INITIAL QUALITY DATA THRESHOLD [1]

The community is able to clearly articulate the formal or informal agreements and processes in place for coordinating with their local school districts to ensure unaccompanied youth and young adults identified within the local school districts as experiencing literal homelessness are included in the by-name dataset.

ADVANCED QUALITY DATA THRESHOLD [2]

The community has a documented agreement and process in place for coordinating with their local school districts to ensure that unaccompanied youth and young adults identified within the local school districts as experiencing literal homelessness are included in the by-name dataset.

2c. Your juvenile justice system?

NOT CURRENTLY AT THRESHOLD [0]

There are no formal or informal agreements with the juvenile justice system.

INITIAL QUALITY DATA THRESHOLD [1]

The community is able to clearly articulate the formal or informal agreements and processes in place for coordinating with their juvenile justice system to ensure unaccompanied youth and young adults identified within the juvenile justice system as experiencing literal homelessness are

ADVANCED QUALITY DATA THRESHOLD [2]

The community has a documented agreement and process in place for coordinating with their juvenile justice system to ensure that unaccompanied youth and young adults identified within the juvenile justice system as experiencing literal homelessness are included in the by-name

	included in the by-name dataset.	dataset.
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3a. Are 90% of federally or publicly funded providers (including CoC Program funded providers and RHY providers) serving unaccompanied young people reporting data into your by-name dataset?

NOT CURRENTLY AT THRESHOLD [0]

Less than 90% of federally or publicly funded youth providers are reporting data into the by-name dataset.

INITIAL QUALITY DATA THRESHOLD [1]

The community is able to document all federally or publicly funded providers that are primarily serving unaccompanied homeless youth populations within the community and demonstrate who is and is not contributing data. The community is able to ensure that at least 90% of all federally or publicly funded homeless service providers are entering data or referring unaccompanied homeless youth to the by-name dataset.

ADVANCED QUALITY DATA THRESHOLD [2]

The community has a documented process to verify provider participation and can demonstrate with confidence (based on the HIC and/or supplement documentation)that they are accounting for 90% or more of federally or publicly funded providers serving unaccompanied homeless youth.

3b. Are 90% of non-federally or publicly funded providers serving unaccompanied young people reporting data into your by-name dataset?

NOT CURRENTLY AT THRESHOLD [0]

Less than 90% of non-federally or non-publicly funded youth providers are reporting data into the by-name dataset.

INITIAL QUALITY DATA THRESHOLD [1]

The community is able to document all non-federally or non-publicly funded providers that are primarily serving unaccompanied homeless youth populations within the community and demonstrate who is and is not contributing data. The community is able to ensure that at least 90% of all non-federally or non-publicly funded homeless service providers are entering data or referring unaccompanied homeless youth to the by-name dataset.

ADVANCED QUALITY DATA THRESHOLD [2]

The community has a documented process to verify provider participation and can demonstrate with confidence (based on the HIC and/or supplement documentation) that they are accounting for 90% or more of non-federally or non-publicly funded providers serving unaccompanied homeless youth.

3c. Are approximately 90-100% of unaccompanied young people experiencing homelessness served by the providers reporting into your by-name dataset?

NOT CURRENTLY AT THRESHOLD [0]

Less than 90% of unaccompanied young people experiencing homelessness are being reported into the by-name dataset.

INITIAL QUALITY DATA THRESHOLD [1]

The providers identified in 3A and 3B as contributing to the BND serve 90-100% of unaccompanied young people experiencing homelessness.

ADVANCED QUALITY DATA THRESHOLD [2]

The community has a documented process in place to continually evaluate provider participation to verify that 90-100% of unaccompanied homeless youth and young adults identified as literally homeless are included in the by-name dataset.

Does the youth section of your by-name dataset include all young people currently experiencing homelessness including:

4a. Young people living on the streets or other places not meant for human habitation (e.g. street, cars, campsites, beaches, deserts, or riverbeds)?

NOT CURRENTLY AT THRESHOLD [0]

The community is not able to collect data on unaccompanied young people experiencing unsheltered homelessness.

INITIAL QUALITY DATA THRESHOLD [1]

The community is able to clearly articulate a process for collecting data on all unaccompanied young people experiencing homelessness living in a place not meant for human habitation and has a process for including those youth in the by-name data set..

ADVANCED QUALITY DATA THRESHOLD [2]

The community has documented and demonstrated their ability to collect data on all unaccompanied young people experiencing homelessness living in a place not meant for human habitation.

4b. Young people living in shelter, transitional housing or other time-limited settings.

NOT CURRENTLY AT THRESHOLD [0]

The community is not able to collect data on unaccompanied young people experiencing homelessness in shelter, transitional housing or other time-limited settings.

INITIAL QUALITY DATA THRESHOLD [1]

The community has identified all providers within the system that are providing shelter, transitional housing or other time-limited settings services to unaccompanied young people experiencing homelessness and has a process for including those youth in the by-name data set.

ADVANCED QUALITY DATA THRESHOLD [2]

The community has documented and demonstrated their ability to collect all shelter, transitional housing or other time-limited settings program information as denoted on their most recent HIC and/or supplement documentation.

4c. Young people fleeing domestic violence.

NOT CURRENTLY AT THRESHOLD [0]

Unaccompanied young people fleeing domestic violence are not included in the by-name dataset.

INITIAL QUALITY DATA THRESHOLD [1]

The community is able to articulate how they coordinate with VSP providers within the homeless response system to ensure that unaccompanied young people fleeing domestic violence are included on the by-name dataset and has a process for including those youth in the by-name data set.

ADVANCED QUALITY DATA THRESHOLD [2]

The community has a documented agreement and understanding that they have a process for safely including unaccompanied young people fleeing from domestic violence in the by-name dataset.

5. Is your community able to track young people exiting the foster care system without stable housing and to ensure that those individuals are added to your by-name dataset if they are experiencing homelessness (as defined by HUD categories: 1-Literally Homeless and 4- Flee/Attempting to Flee Domestic Violence)?

NOT CURRENTLY AT THRESHOLD [0]

Unaccompanied young people exiting the foster system without stable housing are not included in the by-name dataset.

INITIAL QUALITY DATA THRESHOLD [1]

The community is able to articulate how they coordinate with local foster care providers to ensure that young people exiting the foster care system without stable housing are added to the by-name dataset.

ADVANCED QUALITY DATA THRESHOLD [2]

The community has a documented agreement and understanding that they have a process for including all young people exiting the foster care system without stable housing in the by-name dataset.

Component II: Policies and Procedures

6a. Has your community established a written policy that specifies the number of days of inactivity (i.e. the person cannot be located) after which an unaccompanied young person's status will be changed to "inactive," and which includes protocols to attempt to locate the unaccompanied young person before they are moved to inactive status?

NOT CURRENTLY AT THRESHOLD [0]

There is no inactive policy, or the policy does not specify an inactivity duration and processes for attempting to contact unaccompanied young people experiencing homelessness before changing their status from active to inactive..

INITIAL QUALITY DATA THRESHOLD [1]

The community has a written policy in place that specifies the number of days needed to reach the inactive threshold; indicates the provider responsible and the number, method and frequency for attempting to contact, locate and update the status of a youth; and applies to any unaccompanied young person experiencing homelessness.

ADVANCED QUALITY DATA THRESHOLD [2]

There are community-wide documented policies and procedures in place for specifying inactivity duration and processes for attempting to contact inactive youth that are applied to young people experiencing homelessness regardless of program enrollment.

6b. Does that written policy account for changing an unaccompanied young person's status to 'inactive' based on a client's verified absence from the community before the specified number of days has elapsed? (e.g. reunited with family in a different community, death etc.)?

NOT CURRENTLY AT THRESHOLD [0]

There is no inactive policy, or the policy does not describe the process to move an unaccompanied young person to inactive prior to reaching the number of days in the inactive threshold.

INITIAL QUALITY DATA THRESHOLD [1]

The written policy includes protocols that allow for changing an unaccompanied young person's status to inactive prior to reaching the number of days in the inactive threshold if there is evidence that the individual is no longer considered actively homeless in the community (e.g. moved out of the area, reunited with family or friends on a temporary basis, etc), or the unaccompanied young person is deceased.

ADVANCED QUALITY DATA THRESHOLD [2]

There are community-wide documented policies and procedures in place that describe the process for moving an unaccompanied young person to inactive prior to reaching the number of days in the inactive threshold.

6c. Does that written policy account for unaccompanied young people on your by-name dataset who are entering an institution (e.g. jail or hospital) where they are expected to remain for 90 days or fewer?

NOT CURRENTLY AT THRESHOLD [0]

There is no inactive policy or it does not account for unaccompanied young people experiencing homelessness

INITIAL QUALITY DATA THRESHOLD [1]

The community's written policy includes protocols to ensure that an unaccompanied young person experiencing homelessness that enters an institution from active homelessness remains

ADVANCED QUALITY DATA THRESHOLD [2]

There are community-wide documented policies and procedures in place that state how communities track young people who enter an institution (e.g. jail, hospital, recovery center etc).

who are entering an institution.	active if they are expected to remain in the institution for fewer than 90 days (i.e. an individual remains active if stay is shorter than 90 days, and moves to inactive if stay is 90 or more days).	
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7. Does your community have a way to track actively homeless unaccompanied young people who have not consented to services and/or assessment at this time?

NOT CURRENTLY AT THRESHOLD [0] There is not a method to track unaccompanied young people experiencing homelessness who have not been assessed or consented to services.	INITIAL QUALITY DATA THRESHOLD [1] The community has an established method to include unaccompanied young people experiencing homelessness in the by-name dataset if they have not consented to services, have not completed the local assessment, or have not signed a release of information.	ADVANCED QUALITY DATA THRESHOLD [2] There are community-wide documented policies and procedures in place that describe the process of how the system is tracking and minimizing duplication of unaccompanied young people who are experiencing literal homelessness but do not consent to services or an assessment in the by-name dataset.
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8. Does your community have policies and protocols in place for keeping your by-name dataset up to date and accurate, including timeliness for provider data submission and ongoing quality assurance protocol?

NOT CURRENTLY AT THRESHOLD [0] There is not a written policy for keeping the by-name dataset updated and accurate.	INITIAL QUALITY DATA THRESHOLD [1] The community has a written policy (or policies) that includes documentation of clear roles and responsibilities for data entry and monitoring; clear expectations for timeliness and frequency of data updates; and demonstrates that they are continuously monitoring data quality to ensure the accuracy of the by-name dataset.	ADVANCED QUALITY DATA THRESHOLD [2] There are community-wide documented policies and procedures in place that describe how the by-name data set is generated and used, including what data sources are utilized, what data is pulled, how often, and why, and how the quality of the by-name dataset is continuously monitored to ensure accuracy and timeliness.
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Component III: Data Infrastructure

9. Does your community's by-name dataset track the 'homeless / housed status' of all unaccompanied young people experiencing homelessness, including the date each status was last changed and the previous status? *Homeless status fields should include at minimum: homeless, inactive and permanently housed.*

NOT CURRENTLY AT THRESHOLD [0]

The by-name dataset does not track active, inactive, and housed statuses as of the last day of the reporting month.

INITIAL QUALITY DATA THRESHOLD [1]

The community has an established method to track and report on an unaccompanied young person's status as of the last day of the reporting month including who is actively experiencing homelessness; inactive; or housed.

ADVANCED QUALITY DATA THRESHOLD [2]

There are community-wide documented policies and procedures in place that define the method of tracking statuses. These practices are consistent; avoid overwriting data fields; capture a date each time an unaccompanied young person's status changes (i.e. the date someone moves from active to inactive, active to housed, housed to active, inactive to active); and Indicate current status.

10. Does your community's by-name dataset include a unique identifier (e.g. an HMIS ID) for each unaccompanied young person to prevent duplication of client records and facilitate coordination between providers?

NOT CURRENTLY AT THRESHOLD [0]

The by-name dataset does not include a unique identifier, or the unique identifier is not unique to one person..

INITIAL QUALITY DATA THRESHOLD [1]

The community has an established method to assign unique identifiers (names alone are insufficient) to unaccompanied young people experiencing homelessness in the by-name dataset and ensure that each unique identifier in the by-name dataset corresponds to one unique person.

ADVANCED QUALITY DATA THRESHOLD [2]

There are community-wide documented policies and procedures in place that define how unique identifiers are generated and utilized for the by-name dataset.

If a community combines data from multiple lists and/or databases, the community has a process in place for automating or streamlining the duplicate cleaning process to minimize duplication across data sets.

11. Does your by-name dataset track the total number of newly identified (not necessarily assessed) unaccompanied young people experiencing homelessness every month? This figure represents a portion of your monthly inflow.

NOT CURRENTLY AT THRESHOLD [0]

The by-name dataset does not track newly identified unaccompanied young people experiencing homelessness on a monthly basis.

INITIAL QUALITY DATA THRESHOLD [1]

The community has an established method to track all unaccompanied young people experiencing homelessness who are newly identified as experiencing homelessness each month, including those who newly meet the population criteria of unaccompanied youth.

ADVANCED QUALITY DATA THRESHOLD [2]

There are community-wide documented process and methodology to track unaccompanied young people newly identified as experiencing homelessness that includes: 1) a community agreed upon look-back period to define who is considered new vs. a return, and 2) determines who

The by-name dataset includes the date an unaccompanied young person was first identified as experiencing homelessness for the current episode of homelessness.

is newly identified for each population (i.e. has no episodes of homelessness recorded within the look-back period under a specific population).

12. Does your community's by-name dataset track unaccompanied young people returning to active homelessness within the past month?

NOT CURRENTLY AT THRESHOLD [0]

The by-name dataset does not track unaccompanied young people returning to active status.

INITIAL QUALITY DATA THRESHOLD [1]

The community has an established method to track returns to active homelessness during the month in the by-name dataset and is able to identify and determine what exit type each unaccompanied young people experiencing homelessness is returning from (i.e. retains the most recent exit type).

The community can identify each person returning to active status each month and report the aggregate number returning in the month for any unaccompanied young person identified as experiencing literal homelessness.

ADVANCED QUALITY DATA THRESHOLD [2]

There is a community-wide documented process and methodology to track unaccompanied young people returning to active status that includes: 1) a community agreed upon look-back period to define who is considered new vs. a return, 2) determines who is returning to active status for each population (i.e. has an episode of homelessness recorded within the look-back period under a specific population, and 3) defines the type of return (from housed or from inactive) for each returning unaccompanied young person experiencing homelessness .

13a. Does your community's by-name dataset track unaccompanied young people as they move out of active homeless status, including those who move into permanent housing?

NOT CURRENTLY AT THRESHOLD [0]

The by-name dataset does not track unaccompanied young people experiencing homelessness who move into permanent housing.

INITIAL QUALITY DATA THRESHOLD [1]

The community has an established method to track when an unaccompanied young person exits the system to permanent housing and can report who exited to permanent housing each month.

ADVANCED QUALITY DATA THRESHOLD [2]

There are community-wide documented policies and procedures in place that includes methods of tracking exits to permanent housing to ensure consistency within the community (i.e. if using exit destinations, there is a crosswalk for which exits are considered permanent housing); consistency

		with federal consensus of what is considered "permanent housing"; and reflects when an unaccompanied young person experiencing homelessness is actually housed (i.e., move in, not date lease signed or entry into a housing program).
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13b. Does your community's by-name dataset track unaccompanied young people as they move out of active homeless status, including those who become inactive, per your inactive policy?

NOT CURRENTLY AT THRESHOLD [0]

The by-name dataset does not track unaccompanied young people experiencing homelessness who become inactive.

INITIAL QUALITY DATA THRESHOLD [1]

The community has an established method that is consistent with their inactive policy to track when an unaccompanied young person experiencing homelessness exits the system to inactive and can report who moved to inactive each month.

ADVANCED QUALITY DATA THRESHOLD [2]

There are community-wide documented policies and procedures in place that includes methods of tracking exits to inactive to ensure there is consistency within the community (i.e. if using exit destinations, there is a crosswalk for which exits are considered moved to inactive); inclusion of the date moved to inactive; and accessibility to staff responsible for data entry.

13c. Does your community's by-name dataset track unaccompanied young people as they move out of active homeless status, including those who no longer meet the population criteria of unaccompanied youth and young adults?

NOT CURRENTLY AT THRESHOLD [0]

The by-name dataset does not track unaccompanied young people who no longer meet the criteria of unaccompanied youth and young adults.

INITIAL QUALITY DATA THRESHOLD [1]

The community has an established method to track changes in the household type of an unaccompanied young person within the by-name dataset.

ADVANCED QUALITY DATA THRESHOLD [2]

There are community-wide documented policies and procedures in place that include the process for identifying unaccompanied young people who are removed from the Youth & Young Adult by-name dataset due to changes in household type.

14a. Can your by-name dataset track unaccompanied young people with multiple population-based statuses (e.g. chronic homeless status AND veteran status)?

NOT CURRENTLY AT THRESHOLD [0]

The by-name dataset does not track multiple

INITIAL QUALITY DATA THRESHOLD [1]

The community has an established method to track multiple subpopulation statuses.

ADVANCED QUALITY DATA THRESHOLD [2]

There are community-wide documented policies and procedures in place that define each

subpopulation-based statuses.		population and subpopulation, specifying the data fields or combinations of fields used to identify unaccompanied young people in each category. Additionally, the community has an established method to track multiple subpopulation statuses.
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14b. Can your by-name dataset track historical changes in activity status (e.g. active to inactive, active to housed, etc.)?

NOT CURRENTLY AT THRESHOLD [0] The by-name dataset does not track historical changes in activity status.	INITIAL QUALITY DATA THRESHOLD [1] The community has an established method to track unaccompanied young people's status of active, inactive, and housed historically and over time that: assigns a distinct date of ID for each episode of homelessness/return back onto the list. (i.e. if an individual returns to the active list after being previously housed and/or moved to inactive or housed, they have a new date of identification indicating when they returned to active); retains the most recent list status.	ADVANCED QUALITY DATA THRESHOLD [2] There are community-wide documented policies and procedures in place that allow the community to track an unaccompanied people's history in the by-name dataset through tracking historical list status changes (i.e. when they previously became inactive, first time active on the list, previous housing move ins).
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14c. Can your by-name dataset track unaccompanied young people who become chronically homeless after they are added to your youth and young adult list?

NOT CURRENTLY AT THRESHOLD [0] The by-name dataset does not track unaccompanied young people who become chronically homeless after they are added to the by-name dataset (i.e. after their date of identification).	INITIAL QUALITY DATA THRESHOLD [1] The community has an established method to track unaccompanied young people who become chronically homeless within the reporting month (i.e. count as newly identified in the chronic subpopulation after their date of identification).	ADVANCED QUALITY DATA THRESHOLD [2] There are community-wide documented policies and procedures in place that describe how data is used to track when any unaccompanied young person already identified as experiencing homelessness becomes chronically homeless within the reporting month.
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14d. Can your by-name dataset track unaccompanied young people experiencing homelessness who are initially assigned chronic or veteran status when they enter your system but later do not meet the criteria for these population statuses?

NOT CURRENTLY AT THRESHOLD [0]

The by-name dataset does not track whether an unaccompanied young person experiencing homelessness no longer meets the criteria for subpopulation statuses.

INITIAL QUALITY DATA THRESHOLD [1]

The community has an established method to track when a young adult experiencing homelessness previously identified as a veteran no longer fits that criteria and/or when an unaccompanied young person previously identified as chronically homeless who no longer fits that criteria.

ADVANCED QUALITY DATA THRESHOLD [2]

There are community-wide documented policies and procedures in place that describe how unaccompanied young people experiencing homelessness previously identified as veterans no longer meet that criteria and/or unaccompanied young people previously identified as chronically homeless no longer meet that criteria.

15a. Does your community have a way to report data on key demographic characteristics of young people in the by-name dataset for the purpose of understanding and analyzing disproportionality in system outcomes?**NOT CURRENTLY AT THRESHOLD [0]**

The by-name dataset does not have a way to report demographic characteristics of unaccompanied young people experiencing homelessness. The community has not identified key demographic characteristics impacting disproportionality in system outcomes.

INITIAL QUALITY DATA THRESHOLD [1]

The community has identified key demographic characteristics to collect data on. The community has data fields in their by-name dataset that collect these key demographic characteristics on all unaccompanied young people identified as experiencing literal homelessness.

The community demonstrates that they have the ability to extract these demographic data points from their dataset to use for analysis purposes.

ADVANCED QUALITY DATA THRESHOLD [2]

The community is disaggregating system outcome data using key demographic characteristics and employing this information to evaluate disparities within system outcomes across different demographic groups.

15b. Does your data collection policy and process ensure the accuracy and self-identification of clients' demographic data?

NOT CURRENTLY AT THRESHOLD [0]

The by-name dataset does not have a policy and process that ensures demographic data is collected in a way that respects the self-identification of unaccompanied young people.

INITIAL QUALITY DATA THRESHOLD [1]

The community's data collection policy includes language to ensure that data collection processes respect the self-identification of clients.

The policy aligns with relevant data standards (e.g., HMIS data standards) and includes end-user training resources that reinforce the practice of client self-identification during data collection.

The community provides clear guidance for clients to self-select demographic fields during data collection.

ADVANCED QUALITY DATA THRESHOLD [2]

There are community-wide documented policies and procedures in place that have been reviewed and approved by young people with lived expertise to ensure that data collection processes support accurate and culturally responsive self-identification of demographic data.

The community periodically reviews data collection practices to improve accuracy and responsiveness to the identities and experiences of young people accessing services.

Family Scorecard Rubric

Component I: Data Contribution

1a. Is the geographic coverage of your outreach clearly mapped out, informed by your data and regularly assessed, to ensure you are able to reach all unsheltered families within your community

NOT CURRENTLY AT THRESHOLD [0]

The geographic coverage of family outreach is not mapped or otherwise documented.

INITIAL QUALITY DATA THRESHOLD [1]

There is a documented map and process which describes how outreach teams are deployed throughout the geographic coverage area.

The documented map/process is regularly assessed by the community's outreach teams for gaps in geographic coverage.

ADVANCED QUALITY DATA THRESHOLD [2]

There are community-wide documented policies and procedures in place, including an outreach map, to regularly evaluate and assess the geographic coverage of the community's outreach teams.

The documented policies, maps, and evaluation processes have been approved by the community's outreach teams and are easily accessible to the broader homeless service system.

1b. Have you coordinated your outreach, ensuring that your outreach teams are deployed at the locations and the times that they are mostly likely to effectively engage with unsheltered families, while minimizing duplication between providers?

NOT CURRENTLY AT THRESHOLD [0]

There is not a coordinated families outreach process within the community.

INITIAL QUALITY DATA THRESHOLD [1]

The community is able to clearly articulate when and how outreach teams coordinate their efforts to maximize geographic coverage, reduce service duplication, and foster cross-team collaboration.

Teams are strategically deployed during times when they are most likely to connect with families experiencing unsheltered homelessness.

ADVANCED QUALITY DATA THRESHOLD [2]

There are community-wide documented policies and procedures in place that demonstrate a coordinated approach to their outreach efforts by highlighting when and how outreach teams collaborate both formally and informally to engage with unsheltered families.

1c. Do you have a documented outreach policy that clearly states how your outreach teams will be deployed and how they work with each other to swiftly connect unsheltered families to their self-determined needs?

NOT CURRENTLY AT THRESHOLD [0]

There is no written outreach policy.

INITIAL QUALITY DATA THRESHOLD [1]

There is a written policy that defines and describes how the community continually reassesses outreach schedules with evidence of an ability to pivot when needed.

ADVANCED QUALITY DATA THRESHOLD [2]

There are community-wide documented policies and procedures in place that have been co-developed with outreach teams to define how outreach teams operate and collaborate within the homeless response system.

1d. Do you have consistent, coordinated and reliable outreach and in-reach efforts across your geographic coverage area that gives you confidence that at least 90% of the unsheltered families are captured on your by-name dataset?

NOT CURRENTLY AT THRESHOLD [0]

Less than 90% of the unsheltered families population is included on the by-name dataset.

INITIAL QUALITY DATA THRESHOLD [1]

The community's outreach system and teams have demonstrated their ability to meet criteria for questions 1a, 1b, and 1c (i.e., they are able to respond "Yes") and can connect at least 90% of the unsheltered family population to the by-name dataset.

ADVANCED QUALITY DATA THRESHOLD [2]

The community is able to demonstrate that 90% of the unsheltered families population is accounted for in their by-name dataset.

1e. Are families with lived experience of homelessness involved in conducting your outreach and/or informing your outreach strategies and locations?

NOT CURRENTLY AT THRESHOLD [0]

Families with lived experience of homelessness are not involved in outreach activities.

INITIAL QUALITY DATA THRESHOLD [1]

The community is able to clearly articulate how families with lived experience of homelessness are involved in conducting community outreach and/or informing community's outreach strategies.

ADVANCED QUALITY DATA THRESHOLD [2]

There are community-wide documented policies and procedures in place that demonstrate how families with lived experience of homelessness are involved in conducting community outreach and/or informing your outreach strategies and locations.

Does your homelessness system have formal or informal agreements and processes in place for coordinating with other key systems to quickly and accurately identify family households within the following systems who are experiencing homelessness are accounted for on your by-name dataset, including:

2a. Your victim services provider system (i.e. Domestic Violence system)?

NOT CURRENTLY AT THRESHOLD [0]

There are no formal or informal agreements with the victim services provider system.

INITIAL QUALITY DATA THRESHOLD [1]

The community is able to clearly articulate the formal or informal agreements and processes in place for coordinating with their victim services provider system.

ADVANCED QUALITY DATA THRESHOLD [2]

The community has documented formal or informal agreements and processes in place for coordinating with their victim services provider system.

2b. Your local child welfare system?

NOT CURRENTLY AT THRESHOLD [0]

There are no formal or informal agreements with local child welfare systems.

INITIAL QUALITY DATA THRESHOLD [1]

The community is able to clearly articulate the formal or informal agreements and processes in place for coordinating with their local child welfare systems to ensure families experiencing homelessness are included in the by-name dataset..

ADVANCED QUALITY DATA THRESHOLD [2]

The community has a documented agreement and process in place for coordinating with their local child welfare systems to include families experiencing homelessness in their by-name dataset..

2c. Your local school districts?

NOT CURRENTLY AT THRESHOLD [0]

There are no formal or informal agreements with the local school districts

INITIAL QUALITY DATA THRESHOLD [1]

The community is able to clearly articulate the formal or informal agreements and processes in place for coordinating with their local school districts to ensure families experiencing homelessness are included in the by-name dataset.

ADVANCED QUALITY DATA THRESHOLD [2]

The community has a documented agreement and process in place for coordinating with their local school districts to include families experiencing homelessness in their by-name dataset.

2d. Your local Veterans Administration Medical Center?

NOT CURRENTLY AT THRESHOLD [0] There are no formal or informal agreements with the local Veterans Administration Medical Center.	INITIAL QUALITY DATA THRESHOLD [1] The community is able to clearly articulate the formal or informal agreements and processes in place for coordinating with their local Veterans Administration Medical Center to ensure families experiencing homelessness are included in the by-name dataset..	ADVANCED QUALITY DATA THRESHOLD [2] The community has a documented agreement and process in place for coordinating with their local Veterans Administration Medical Center to include families experiencing homelessness in their by-name dataset.
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3a. Are 90% of federally or publicly funded providers serving homeless family households reporting data into your by-name dataset ?

NOT CURRENTLY AT THRESHOLD [0] Less than 90% of federally or publicly funded families providers are reporting data into the by-name dataset.	INITIAL QUALITY DATA THRESHOLD [1] The community is able to document all federally or publicly funded providers that are primarily serving families experiencing homelessness within the community and demonstrate who is and is not contributing data. The community is able to ensure that at least 90% of all federally or publicly funded homeless service providers are entering data or referring families experiencing homelessness to the by-name dataset.	ADVANCED QUALITY DATA THRESHOLD [2] The community has a documented process to verify provider participation and can demonstrate with confidence (based on the HIC and/or supplement documentation) that they are accounting for 90% or more of federally or publicly funded providers serving families experiencing homelessness.
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3b. Are 90% of non-federally or publicly funded providers serving family households experiencing homelessness reporting data into your by-name dataset?

NOT CURRENTLY AT THRESHOLD [0] Less than 90% of non-federally or non-publicly funded families providers are reporting data into the by-name dataset.	INITIAL QUALITY DATA THRESHOLD [1] The community is able to document all non-federally or non-publicly funded providers that are primarily serving families experiencing homelessness within the community and demonstrate who is and is not contributing data. The community is able to ensure that at least 90% of all federally or publicly funded homeless service providers are entering data or referring families experiencing homelessness to the by-name dataset.	ADVANCED QUALITY DATA THRESHOLD [2] The community has a documented process to verify provider participation and can demonstrate with confidence (based on the HIC and/or supplement documentation) that they are accounting for 90% or more of non-federally or non-publicly funded providers serving families experiencing homelessness.
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3c. Are approximately 90-100% of homeless family households served by the providers reporting into your by-name dataset?

NOT CURRENTLY AT THRESHOLD [0]

Less than 90% of homeless family households are being reported into the by-name dataset.

INITIAL QUALITY DATA THRESHOLD [1]

The providers identified in 3A and 3B as contributing to the BNL serve 90-100% of family households experiencing literal homelessness.

ADVANCED QUALITY DATA THRESHOLD [2]

The community has a documented process in place to continually evaluate provider participation to verify that 90-100% of family households identified as literally homeless are included in the by-name dataset.

Does your community's by-name dataset include all family households currently experiencing literal homelessness including:

4a. Families living on the streets or other places not meant for human habitation (e.g. street, cars, campsites, beaches, deserts, or riverbeds)?

NOT CURRENTLY AT THRESHOLD [0]

The community is not able to collect data on families experiencing unsheltered homelessness.

INITIAL QUALITY DATA THRESHOLD [1]

The community is able to clearly articulate that they are able to collect data on all unsheltered family households living in a place not meant for human habitation.

ADVANCED QUALITY DATA THRESHOLD [2]

The community has documented and demonstrated their ability to collect data on all families experiencing homelessness living in a place not meant for human habitation.

4b. Families living in shelter, transitional housing or other time-limited settings.

NOT CURRENTLY AT THRESHOLD [0]

The community is not able to collect data on families experiencing homelessness in shelter, transitional housing or other time-limited settings.

INITIAL QUALITY DATA THRESHOLD [1]

The community is able to clearly articulate that they are able to collect and include data on their by-name dataset on all sheltered family households experiencing literal homelessness staying in shelter, transitional housing or other time-limited settings.

ADVANCED QUALITY DATA THRESHOLD [2]

The community has documented and demonstrated their ability to collect all shelter, transitional housing or other time-limited settings program information as denoted on their most recent HIC and/or supplement documentation.

4c. Families fleeing domestic violence.

NOT CURRENTLY AT THRESHOLD [0]

Families fleeing domestic violence are not included in the

INITIAL QUALITY DATA THRESHOLD [1]

The community is able to articulate how they coordinate with VSP providers within the homeless

ADVANCED QUALITY DATA THRESHOLD [2]

The community has a documented agreement and understanding that they have a process for

by-name dataset.	response system to ensure that those fleeing domestic violence are included on the by-name dataset.	safely including those fleeing from domestic violence on the by-name dataset.
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Component II: Policies and Procedures

5a. Has your community established a written policy that specifies the number of days of inactivity (i.e. the family cannot be located) after which a homeless family's status will be changed to "inactive," which includes protocols to attempt to locate the homeless family before they are moved to inactive status?

NOT CURRENTLY AT THRESHOLD [0] There is no inactive policy, or the policy does not specify an inactivity duration and processes for attempting to contact families experiencing homelessness before changing their status from active to inactive.	INITIAL QUALITY DATA THRESHOLD [1] The community has a written policy in place that specifies the number of days needed to reach the inactive threshold; indicates the provider + responsible and the number, method and frequency for attempting to contact, locate and update the status of a family; and applies to any family experiencing homelessness.	ADVANCED QUALITY DATA THRESHOLD [2] There are community-wide documented policies and procedures in place for specifying inactivity duration and processes for attempting to contact inactive families that are applied to all families experiencing homelessness regardless of program enrollment.
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5b. Does that written policy account for changing a homeless family's status to 'inactive' based on a client's verified absence from the community before the specified number of days has elapsed? (e.g. separated from family, death etc.)

NOT CURRENTLY AT THRESHOLD [0] There is no inactive policy, or the policy does not describe the process to move a family to inactive prior to reaching the number of days in the inactive threshold..	INITIAL QUALITY DATA THRESHOLD [1] The written policy includes protocols that allow for changing a family's status to inactive prior to reaching the number of days in the inactive threshold if there is evidence that the family is no longer considered actively homeless in the community (e.g. moved out of the area, reunited with family or friends on a temporary basis, etc), or the family composition has changed due to a member of the household becoming deceased.	ADVANCED QUALITY DATA THRESHOLD [2] There are community-wide documented policies and procedures in place that describe the process for moving a family to inactive prior to reaching the number of days in the inactive threshold.
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5c. Does that written policy account for a homeless family on your list who are entering an institution (e.g. jail or hospital) where they are expected to remain for 90 days or fewer?

NOT CURRENTLY AT THRESHOLD [0]

There is no inactive policy or it does not account for homeless families who are entering an institution.

INITIAL QUALITY DATA THRESHOLD [1]

The community's written policy includes protocols to ensure that homeless families that enters an institution from active homelessness remains active if they are expected to remain in the institution for fewer than 90 days (i.e. an individual remains active if stay is shorter than 90 days, and moves to inactive if stay is 90 or more days).

ADVANCED QUALITY DATA THRESHOLD [2]

There are community-wide documented policies and procedures in place that state how communities track people who enter an institution (e.g. jail, hospital, recovery center etc).

6. Does your community have a way to track actively families experiencing homelessness who have not consented to services and/or assessment at this time?

NOT CURRENTLY AT THRESHOLD [0]

There is not a method to track families experiencing homelessness who have not been assessed or consented to services.

INITIAL QUALITY DATA THRESHOLD [1]

The community has an established method to include families experiencing homelessness in the by-name dataset if they have not consented to services, have not completed the local assessment, or have not signed a release of information.

ADVANCED QUALITY DATA THRESHOLD [2]

There are community-wide documented policies and procedures in place that describe the process of how the system is tracking and minimizing duplication of families who are literally homeless but do not consent to services or an assessment in the by-name dataset.

7. Does your community have policies and protocols in place for keeping your by-name dataset up to date and accurate, including timelines for provider data submission and ongoing quality assurance protocol?

NOT CURRENTLY AT THRESHOLD [0]

There is not a written policy for keeping the by-name dataset updated and accurate.

INITIAL QUALITY DATA THRESHOLD [1]

The community has a written policy (or policies) that includes documentation of clear roles and responsibilities for data entry and monitoring; clear expectations for timeliness and frequency of data updates; and demonstrates that they are continuously monitoring data quality to ensure the accuracy of the by-name dataset.

ADVANCED QUALITY DATA THRESHOLD [2]

There are community-wide documented policies and procedures in place that describe how the by-name data set is generated and used, including what data sources are utilized, what data is pulled, how often, and why, and how the quality of the by-name dataset is continuously monitored to ensure accuracy and timeliness.

Component III: Data Infrastructure

8. Does your community's by-name dataset track the 'homeless / housed status' of all families experiencing homelessness, including the date each status was last changed and the previous status? Homeless status fields should include at minimum: homeless, inactive and permanently housed.

NOT CURRENTLY AT THRESHOLD [0]

The by-name dataset does not track active, inactive, and housed statuses as of the last day of the reporting month.

INITIAL QUALITY DATA THRESHOLD [1]

The community has an established method to track and report on families experiencing homelessness' status as of the last day of the reporting month including who is actively experiencing homelessness; inactive; or housed.

ADVANCED QUALITY DATA THRESHOLD [2]

There are community-wide documented policies and procedures in place that define the method of tracking statuses. These practices are consistent; avoid overwriting data fields; capture a date each time families experiencing homelessness' status changes (i.e. the data someone moves from active to inactive, active to housed, housed to active, inactive to active); and Indicate current status.

9. Does your community's by-name dataset include a unique identifier (e.g. an HMIS ID) for each homeless family household and each person in each household to prevent duplication of client records and facilitate coordination between providers?

NOT CURRENTLY AT THRESHOLD [0]

The by-name dataset does not include a unique identifier for each person and household, or the unique identifier is not unique to one person or household.

INITIAL QUALITY DATA THRESHOLD [1]

The community has an established method to assign unique identifiers (names alone are insufficient) to family households experiencing homelessness in the by-name dataset and ensure that each unique identifier in the by-name dataset corresponds to one unique person.

ADVANCED QUALITY DATA THRESHOLD [2]

There are community-wide documented policies and procedures in place that define how unique identifiers are generated and utilized for the by-name dataset.

If a community combines data from multiple lists and/or databases, the community has a process in place for automating or streamlining the duplicate cleaning process to minimize duplication across data sets.

10. Does your by-name dataset track the total number of newly identified (not necessarily assessed) families experiencing homelessness every month? *This figure represents a portion of your monthly inflow.*

NOT CURRENTLY AT THRESHOLD [0]

The by-name dataset does not track newly identified families experiencing homelessness on a monthly basis.

INITIAL QUALITY DATA THRESHOLD [1]

The community has an established method to track all families experiencing homelessness who are newly identified as experiencing homelessness each month, including those who newly meet the population criteria of families experiencing homelessness.

The by-name dataset includes the date a homeless family was first identified as experiencing homelessness for the current episode of homelessness.

ADVANCED QUALITY DATA THRESHOLD [2]

There are community-wide documented process and methodology to track families experiencing homelessness newly identified as experiencing homelessness that includes: 1) a community agreed upon look-back period to define who is considered new vs. a return, and 2) determines who is newly identified for each population (i.e. has no episodes of homelessness recorded within the look-back period under a specific population).

11. Does your community's by-name dataset track families experiencing homelessness returning to active homelessness within the past month?

NOT CURRENTLY AT THRESHOLD [0]

The by-name dataset does not track families experiencing homelessness returning to active status.

INITIAL QUALITY DATA THRESHOLD [1]

The community has an established method to track returns to active homelessness during the month in the by-name dataset and is able to identify and determine what exit type each homeless family is returning from (i.e. retains the most recent exit type).

The community can identify each person returning to active status each month and report the aggregate number returning in the month for any families identified as experiencing literal homelessness.

ADVANCED QUALITY DATA THRESHOLD [2]

There is a community-wide documented process and methodology to track families experiencing homelessness returning to active status that includes: 1) a community agreed upon look-back period to define who is considered new vs. a return, 2) determines who is returning to active status for each population (i.e., has an episode of homelessness recorded within the look-back period under a specific population, and 3) defines the type of return (from housed or from inactive) for each returning homeless family.

12a. Does your community's by-name dataset track families experiencing homelessness as they move out of active homeless status, including those who move into permanent housing?

NOT CURRENTLY AT THRESHOLD [0] The by-name dataset does not track families experiencing homelessness who move into permanent housing.	INITIAL QUALITY DATA THRESHOLD [1] The community has an established method to track when families experiencing homelessness exit the system to permanent housing and can report who exited to permanent housing each month.	ADVANCED QUALITY DATA THRESHOLD [2] There are community-wide documented policies and procedures in place that includes methods of tracking exits to permanent housing to ensure consistency within the community (i.e. if using exit destinations, there is a crosswalk for which exits are considered permanent housing); consistency with federal consensus of what is considered "permanent housing"; and reflects when a homeless family is actually housed (i.e., move in, not date lease signed or entry into a housing program).
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12b. Does your community's by-name dataset track families experiencing homelessness as they move out of active homeless status, including those who become inactive, per your inactive policy?

NOT CURRENTLY AT THRESHOLD [0] The by-name dataset does not track families experiencing homelessness who become inactive.	INITIAL QUALITY DATA THRESHOLD [1] The community has an established method that is consistent with their inactive policy to track when an homeless family exits the system to inactive and can report who moved to inactive each month.	ADVANCED QUALITY DATA THRESHOLD [2] There are community-wide documented policies and procedures in place that includes methods of tracking exits to inactive to ensure there is consistency within the community (i.e. if using exit destinations, there is a crosswalk for which exits are considered moved to inactive); inclusion of the date moved to inactive; and accessibility to staff responsible for data entry.
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12c. Does your community's by-name dataset track families experiencing homelessness as they move out of active homeless status, including those who no longer meet the population criteria of families experiencing homelessness?

NOT CURRENTLY AT THRESHOLD [0] The by-name dataset does not track families experiencing homelessness who no longer meet the population criteria of a homeless family.	INITIAL QUALITY DATA THRESHOLD [1] The community has an established method to track changes in the household type of families experiencing homelessness within the by-name dataset.	ADVANCED QUALITY DATA THRESHOLD [2] There are community-wide documented policies and procedures in place that include the process for identifying families experiencing homelessness who are removed from the families by-name dataset due to changes in household type.
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13a. Can your by-name dataset track families experiencing homelessness with multiple population-based statuses (e.g. chronic homeless status AND veteran status)?

NOT CURRENTLY AT THRESHOLD [0]

The by-name dataset does not track multiple subpopulation-based statuses.

INITIAL QUALITY DATA THRESHOLD [1]

The community has an established method to track multiple subpopulation statuses.

ADVANCED QUALITY DATA THRESHOLD [2]

There are community-wide documented policies and procedures in place that define each population and subpopulation, specifying the data fields or combinations of fields used to identify individuals in each category. Additionally, the community has an established method to track multiple subpopulation statuses.

13b. Can your by-name dataset track historical changes in activity status (e.g. active to inactive, active to housed, etc.)?

NOT CURRENTLY AT THRESHOLD [0]

The by-name dataset does not track historical changes in activity status.

INITIAL QUALITY DATA THRESHOLD [1]

The community has an established method to track a families' status of active, inactive, and housed historically and over time that: assigns a distinct date of ID for each episode of homelessness/ return back to active on the list. (i.e. if a family returns to the active list after being previously housed and/or moved to inactive or housed, they have a new date of identification indicating when they returned to active); retains the most recent list status.

ADVANCED QUALITY DATA THRESHOLD [2]

There are community-wide documented policies and procedures in place that allow the community to track a family's history in the by name data set through tracking historical list status changes (i.e. when they previously became inactive, first time active on the list, previous housing move ins) for any families identified as literally homeless.

13c. Can your by-name dataset track families experiencing homelessness who become chronically homeless after they are added to your families list?

NOT CURRENTLY AT THRESHOLD [0]

The by-name dataset does not track families experiencing homelessness who become chronically homeless after they

INITIAL QUALITY DATA THRESHOLD [1]

The community has an established method to track families experiencing homelessness who become chronically homeless within the reporting month (i.e. count as newly identified in the chronic

ADVANCED QUALITY DATA THRESHOLD [2]

There are community-wide documented policies and procedures in place that describe how data is used to track when any homeless family already identified as experiencing homelessness becomes

are added to the by-name dataset (i.e. after their date of identification).	subpopulation after their date of identification).	chronically homeless within the reporting month.
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13d. Can your by-name dataset track families experiencing homelessness who are initially assigned chronic or veteran status when they enter your system but later do not meet the criteria for these population statuses?

NOT CURRENTLY AT THRESHOLD [0] The by-name dataset does not track whether a family no longer meets the criteria for subpopulation statuses.	INITIAL QUALITY DATA THRESHOLD [1] The community has an established method to track families previously identified as veteran families who no longer fit that criteria and/or families previously identified as chronic who no longer fit that criteria.	ADVANCED QUALITY DATA THRESHOLD [2] There are community-wide documented policies and procedures in place that describe how families experiencing homelessness previously identified as veterans no longer meet that criteria and/or families experiencing homelessness previously identified as chronically homeless no longer meet that criteria.
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14a. Does your community have a way to report data on key demographic characteristics in the by-name dataset for the purpose of understanding and analyzing disproportionality in system outcomes?

NOT CURRENTLY AT THRESHOLD [0] The by-name dataset does not have a way to report demographic characteristics of family households experiencing homelessness. The community has not identified key demographic characteristics impacting disproportionality in system outcomes.	INITIAL QUALITY DATA THRESHOLD [1] The community has data fields in their by-name dataset that collect race and ethnicity data on all families identified as experiencing literal homelessness. The community demonstrates that they have the ability to extract race and ethnicity data from their dataset and use that data for analysis purposes.	ADVANCED QUALITY DATA THRESHOLD [2] The community is disaggregating data and using the information to evaluate race and ethnicity to assess disparities within system outcomes.
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14b. Does your data collection policy and process ensure the accuracy and self-identification of clients' demographic data?

NOT CURRENTLY AT THRESHOLD [0]

The by-name dataset does not have a policy and process that ensures demographic data is collected in a way that respects the self-identification of each person in the family or family households..

INITIAL QUALITY DATA THRESHOLD [1]

The community's data collection policy includes language to ensure that data collection processes respect the self-identification of clients.

The policy aligns with relevant data standards (e.g., HMIS data standards) and includes end-user training resources that reinforce the practice of client self-identification during data collection.

The community provides clear guidance for clients to self-select demographic fields during data collection.

ADVANCED QUALITY DATA THRESHOLD [2]

There are community-wide documented policies and procedures in place that have been reviewed and approved by families with lived expertise to ensure that data collection processes support accurate and culturally responsive self-identification of demographic data.

The community periodically reviews data collection practices to improve accuracy and responsiveness to the identities and experiences of families accessing services.