Youth & Young Adults Quality Data Scorecard Rubric

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Introduction

Welcome to the Youth & Young Adults Quality Data Scorecard Rubric, a tool designed to navigate the intricacies of the Youth & Young Adults Scorecard. This guide is crafted to provide communities and coaches with the clarity and direction needed to achieve a "yes" across all questions of the scorecard, ultimately steering towards the foundational goal of achieving Quality Data for this population of young individuals experiencing homelessness. Quality Data standards are at the heart of efforts for communities aiming to achieve Functional Zero, serving as the critical linchpin in accurately understanding and effectively addressing homelessness in communities.

Quality Data transcends mere numbers; it encapsulates a holistic view of the individuals and circumstances within the homeless response system, offering insights and guiding strategic decisions towards eradicating homelessness. This guide aims not only to illuminate the path to achieving Quality Data but also to foster a shared commitment to the precision, reliability, and integrity of our data practices.

How to use this document

Document Structure

Structured to reflect the main sections of the Youth & Young Adults scorecard, this tool is segmented by domain and/or focus areas. This rubric serves as a resource to identify the minimum thresholds of a Quality Data system and lays down a roadmap of indicators for each scorecard question to help communities transition from initial engagement to sustained excellence in data quality.

We recognize two tiers of Quality Data in our work with communities:
1. **Initial Quality Data:** This level signifies that the developed data system is robust, ensuring that the numbers and outcomes we report are accurate. It's the foundation of trust in the data's reliability.
2. **Sustaining Quality Data:** Beyond initial accuracy, this level indicates high confidence in the long-term reliability, sustainability, and equity of system outcomes. It's about maintaining accuracy over time, ensuring data systems can withstand the test of time.

Our years of collaboration with communities have taught us that achieving a "good enough" standard often suffices to advance our work. However, the challenge lies in the sustenance of quality data. It's this recognition that led us to distinguish between these two crucial levels. Achieving initial quality is a significant step, but greater effort is required in sustaining that quality over time. This distinction is vital in our approach, reflecting a commitment to not just reaching but maintaining high standards of data integrity and reliability.

This document is designed to mirror the three sections of the Youth & Young Adults scorecard. Each is further segmented by the domain and/or focus areas of each section. Bookmarks have been added in the following list for easy access to different parts of the rubric: **I. Community Participation and Coverage** (Q1-5); **II. Policies and Procedures** (Q6-8); and **III. Data Infrastructure** (Q9-15).

Rubric Structure

The rubric has been designed to be a resource for communities and coaches intended to identify the minimum thresholds of a Quality Data system. Quality Data indicators have been developed for each scorecard question to help define what it means to get to **'Yes'**. This document will be updated periodically as we continue to refine our understanding of population by-name data systems. The rubric is structured in the following table format:

1. **Question Number:** Identifies the unique number for each scorecard question,
2. **Question:** The scorecard question as written on the [Youth & Young Adult By-Name Scorecard](#).
3. **Not Currently at Threshold [0]:** The indicators that a community does not yet meet the minimum threshold for Quality Data.
4. **Initial Quality Data Threshold [1]:** The minimum thresholds required for a community's homeless response system to attain BfZ Quality Data Standards. These indicators serve as the essential criteria for initial Quality Data confirmation and are formulated as the foundational step toward achieving comprehensive data quality.
5. **Sustaining Quality Data Thresholds [2]:** The minimum threshold for a community's homeless response system as they approach Functional Zero is set to higher standards compared to those for Initial Quality Data Confirmations. These indicators serve as essential criteria for guiding ongoing improvement and ensuring comprehensive inclusion of individuals experiencing homelessness. These criteria also sustain long-term data integrity and reliability through policy implementation.

Quality Data Status

Once a community has gotten to yes on all of the Scorecard Items for the Initial Quality Data thresholds, has been reporting for four or more months, and has a three-month data reliability score of less than 15%, they can be confirmed for Quality Data.

For Youth & Young Adults, Communities can achieve the following:
- ☐ Youth & Young Adults Initial Quality Data
- ☐ Sustaining Youth & Young Adults Quality Data

Part I: Community Participation and Coverage

Scorecard Domain: **Outreach Coverage**

1a. Is the geographic coverage of your outreach clearly mapped out, informed by your data and regularly assessed, to ensure you are able to reach all unsheltered youth experiencing literal homelessness within your community?

NOT CURRENTLY AT THRESHOLD [0]	INITIAL QUALITY DATA THRESHOLD [1]	SUSTAINING QUALITY DATA THRESHOLD [2]
The geographic coverage of youth outreach is not mapped.	There is a documented map and process which depicts how outreach teams are deployed throughout the geographic coverage area, including areas unsheltered youth are more likely to be found. The documented map/process is regularly assessed by the community's outreach teams for gaps in geographic coverage.	There are community-wide documented policies and procedures in place that include specific protocols for unsheltered youth, including an outreach map, to regularly evaluate and assess the geographic coverage of the community's outreach teams. The documented policies, maps, and evaluation processes have been informed by youth with lived experience, approved by the community's outreach teams, and are easily accessible to the broader homeless service system.

1b. Have you coordinated your outreach, ensuring that your outreach teams are deployed at the locations and the times that they are most likely to effectively engage with unsheltered youth experiencing literal homelessness, while minimizing duplication between providers?

NOT CURRENTLY AT THRESHOLD [0]	INITIAL QUALITY DATA THRESHOLD [1]	SUSTAINING QUALITY DATA THRESHOLD [2]
There is not a coordinated youth outreach process within the community.	The community is able to clearly articulate how outreach is deployed throughout the geographic coverage area to engage with the unsheltered youth population.	There are community-wide documented policies and procedures in place that have been informed by youth with lived experience and demonstrate a coordinated approach to their outreach efforts by highlighting when and how outreach teams collaborate both formally and informally to engage

		with the unsheltered youth population.

1c. Do you have a documented outreach policy that clearly states how your outreach teams will be deployed and how they work with each other to swiftly connect unsheltered youth experiencing literal homelessness to their self-determined needs?

NOT CURRENTLY AT THRESHOLD [0]	INITIAL QUALITY DATA THRESHOLD [1]	SUSTAINING QUALITY DATA THRESHOLD [2]
There is no written outreach policy.	There is a written policy that defines and describes how the community continually reassesses outreach schedules with evidence of an ability to pivot when needed.	There are community-wide documented policies and procedures in place that have been informed by youth with lived experience and co-developed with outreach teams to define how outreach teams operate and collaborate within the homeless response system.

1d. Do you have consistent, coordinated and reliable outreach and in-reach efforts across your geographic coverage area that gives you confidence that at least 90% of the unsheltered population is captured on your BNL?

NOT CURRENTLY AT THRESHOLD [0]	INITIAL QUALITY DATA THRESHOLD [1]	SUSTAINING QUALITY DATA THRESHOLD [2]
Less than 90% of the unsheltered population is included on the by-name dataset.	There is a written policy that defines and describes how the community continually reassesses outreach schedules to engage the unsheltered youth population with evidence of an ability to pivot when needed.	There are community-wide documented policies and procedures in place that have been informed by youth with lived experience and co-developed with outreach teams to define how outreach teams operate and collaborate within the homeless response system to engage with the unsheltered youth population.

1e.Are young people with lived experience of homelessness involved in conducting your outreach and/or informing your outreach strategies and locations?

NOT CURRENTLY AT THRESHOLD [0]	INITIAL QUALITY DATA THRESHOLD [1]	SUSTAINING QUALITY DATA THRESHOLD [2]
Young people with lived experience of homelessness	The community is able to clearly articulate how young people with lived experience of	There are community-wide documented policies and procedures in place that demonstrate how

are not involved in outreach activities.	homelessness are involved in conducting community outreach and/or informing community's outreach strategies.	young people with lived experience of homelessness are involved in conducting the community outreach or informing your outreach strategies and locations.

Scorecard Domain: Upstream System Linkages

Does your homelessness system have formal or informal agreements and processes in place for coordinating with other key systems to quickly and accurately identify young people within those systems who are experiencing literal homelessness (as defined by HUD categories: 1-Literally Homeless and 4- Flee/Attempting to Flee Domestic Violence), including:

2a. Your child welfare system?

NOT CURRENTLY AT THRESHOLD [0]	INITIAL QUALITY DATA THRESHOLD [1]	SUSTAINING QUALITY DATA THRESHOLD [2]
There are no formal or informal agreements with the child welfare system.	The community is able to clearly articulate the formal or informal agreements and processes in place for coordinating with their child welfare system.	The community has documented formal or informal agreements and processes in place for coordinating with their child welfare system.

2b. Local school districts?

NOT CURRENTLY AT THRESHOLD [0]	INITIAL QUALITY DATA THRESHOLD [1]	SUSTAINING QUALITY DATA THRESHOLD [2]
There are no formal or informal agreements with local school districts.	The community is able to clearly articulate the formal or informal agreements and processes in place for coordinating with their local school districts.	The community has documented formal or informal agreements and processes in place for coordinating with their local school districts.

2c. Your juvenile justice system?

NOT CURRENTLY AT THRESHOLD [0]	INITIAL QUALITY DATA THRESHOLD [1]	SUSTAINING QUALITY DATA THRESHOLD [2]
There are no formal or informal agreements with the juvenile justice system.	The community is able to clearly articulate the formal or informal agreements and processes in place for coordinating with their juvenile justice system.	The community has documented formal or informal agreements and processes in place for coordinating with their juvenile justice system.

Scorecard Domain: HOMELESS SERVICE PROVIDER PARTICIPATION

3a. Are 90% of federally or publicly funded providers (including CoC Program funded providers and RHY providers) serving unaccompanied youth report data into your by-name list?

NOT CURRENTLY AT THRESHOLD [0]	INITIAL QUALITY DATA THRESHOLD [1]	SUSTAINING QUALITY DATA THRESHOLD [2]
Less than 90% of federally or publicly funded youth providers are reporting data into the by-name dataset.	The community is able to document all federally or publicly funded providers that are primarily serving unaccompanied homeless youth populations within the community and demonstrate who is and is not contributing data. The community is able to ensure that at least 90% of all federally or publicly funded homeless service providers are entering data or referring unaccompanied homeless youth to the by-name dataset.	The community has a documented process to verify provider participation and can demonstrate with confidence (based on the HIC and/or supplement documentation)that they are accounting for 90% or more of federally or publicly funded providers serving unaccompanied homeless youth.

3b. Are 90%of non-federally or publicly funded providers serving unaccompanied youth report data into your by-name list?

NOT CURRENTLY AT THRESHOLD [0]	INITIAL QUALITY DATA THRESHOLD [1]	SUSTAINING QUALITY DATA THRESHOLD [2]
Less than 90% of non-federally or non-publicly funded youth providers are reporting data into the by-name dataset.	The community is able to document all non-federally or non-publicly funded providers that are primarily serving unaccompanied homeless youth populations within the community and demonstrate who is and is not contributing data. The community is able to ensure that at	The community has a documented process to verify provider participation and can demonstrate with confidence (based on the HIC and/or supplement documentation) that they are accounting for 90% or more of non-federally or non-publicly funded providers serving

	least 90% of all non-federally or non-publicly funded homeless service providers are entering data or referring unaccompanied homeless youth to the by-name dataset.	unaccompanied homeless youth.

3c. Is your by-name list able to collect data on all currently homeless young people in your community, including individuals fleeing domestic violence?

NOT CURRENTLY AT THRESHOLD [0]	INITIAL QUALITY DATA THRESHOLD [1]	SUSTAINING QUALITY DATA THRESHOLD [2]
The community does not collect data on single adults fleeing domestic violence.	The community is able to communicate and/or have documentation on how they coordinate with VSP providers within the homeless response system to ensure that those fleeing domestic violence are included on the by-name dataset.	The community is able to document agreement and understanding that they have a process for safely including those fleeing from domestic violence on the by-name dataset.

Does the youth section of your by-name list include all young people currently experiencing homelessness including::

4a. Young people living on the streets or other places not meant for human habitation.

NOT CURRENTLY AT THRESHOLD [0]	INITIAL QUALITY DATA THRESHOLD [1]	SUSTAINING QUALITY DATA THRESHOLD [2]
Less than 90% of all unaccompanied homeless youth are counted in the by-name dataset	The community is able to clearly articulate that they are able to collect data on all unaccompanied homeless youth living in a place not meant for human habitation.	The community is able to document and demonstrate they are able to collect data on all unaccompanied homeless youth living in a place not meant for human habitation.

4b. Young people living in shelter, transitional housing or other time-limited settings.

NOT CURRENTLY AT THRESHOLD [0]	INITIAL QUALITY DATA THRESHOLD [1]	SUSTAINING QUALITY DATA THRESHOLD [2]
Less than 90% of all	The community has identified all providers within the system that are providing shelter, transitional	The community is able to document and demonstrate they are able to collect all shelter,

unaccompanied homeless youth in shelter, transitional housing or other time-limited settings are included in the by-name dataset.	housing or other time-limited settings services to unaccompanied youth experiencing homelessness.	transitional housing or other time-limited settings program information as denoted on their most recent HIC and/or supplement documentation.

4c. Young people fleeing domestic violence.

NOT CURRENTLY AT THRESHOLD [0]	*INITIAL QUALITY DATA THRESHOLD [1]*	*SUSTAINING QUALITY DATA THRESHOLD [2]*
The community does not collect data on unaccompanied homeless youth fleeing domestic violence.	The community is able to communicate and/or have documentation on how they coordinate with VSP providers within the homeless response system to ensure that those fleeing domestic violence are included on the by-name dataset.	The community is able to document agreement and understanding that they have a process for safely including those fleeing from domestic violence in the by-name dataset.

5. Is your community able to track young people exiting the foster care system without stable housing and to ensure that those individuals are added to your by-name list if they are experiencing homelessness (as defined by HUD categories: 1-Literally Homeless and 4- Flee/Attempting to Flee Domestic Violence)?

NOT CURRENTLY AT THRESHOLD [0]	*INITIAL QUALITY DATA THRESHOLD [1]*	*SUSTAINING QUALITY DATA THRESHOLD [2]*
The community does not track young people exiting the foster care system without stable housing.	The community is able to communicate and/or have documentation on how they coordinate with local foster care providers to ensure that young people exiting the foster care system without stable housing are added to the by-name dataset.	The community is able to document and demonstrate they are able to collect data on all young people exiting the foster care system without stable housing.

Part II: Policies and Procedures

6a. Has your community established a written policy that specifies the number of days of inactivity (i.e. the person cannot be located) after which an unaccompanied youth's status will be changed to "inactive," and which includes protocols to attempt to locate the unaccompanied youth before they are moved to inactive status?

NOT CURRENTLY AT THRESHOLD [0]	INITIAL QUALITY DATA THRESHOLD [1]	SUSTAINING QUALITY DATA THRESHOLD [2]
There is no inactive policy.	The community has a written policy in place that specifies the number of days needed to reach the inactive threshold; indicates the provider responsible and the number, method and frequency for attempting to contact, locate and update the status of an individual; and applies to any unaccompanied youth experiencing homelessness.	There are community-wide documented policies and procedures in place for specifying inactivity duration and processes for attempting to contact inactive individuals that are applied to all individuals in the population of focus regardless of program enrollment.

6b. Does that written policy account for changing an unaccompanied youth's status to 'inactive' based on a client's verified absence from the community before the specified number of days has elapsed? (e.g. reunited with family in a different community, death etc.)

NOT CURRENTLY AT THRESHOLD [0]	INITIAL QUALITY DATA THRESHOLD [1]	SUSTAINING QUALITY DATA THRESHOLD [2]
There is no inactive policy.	The written policy includes protocols that allow for changing an individual's status to inactive prior to reaching the number of days in the inactive threshold if there is evidence that the individual is no longer considered actively homeless in the community (e.g. moved out of the area, reunited with family in a different community, etc), or the individual is deceased.	There are community-wide documented policies and procedures in place that describe the process for moving an individual to inactive prior to reaching the number of days in the inactive threshold and can demonstrate the accuracy of their inactive data.

6c. Does that written policy account for unaccompanied youth on your list who are entering an institution (e.g. jail or hospital) where they are expected to remain for 90 days or fewer?

NOT CURRENTLY AT THRESHOLD [0]	INITIAL QUALITY DATA THRESHOLD [1]	SUSTAINING QUALITY DATA THRESHOLD [2]
There is no inactive policy or it does not account for unaccompanied homeless youth who are entering an institution.	The community's written policy includes protocols to ensure that an unaccompanied homeless youth that enters an institution from active homelessness remains active if they are expected to remain in the institution for fewer than 90 days (i.e. an individual remains active if stay is shorter than 90 days, and moves to inactive if stay is 90 or more days).	There are community-wide documented policies and procedures in place that state how communities track people who enter an institution (e.g. jail, hospital, recovery center etc).

7. Does your community have a way to track actively homeless unaccompanied youth who have not consented to services and/or assessment at this time?

NOT CURRENTLY AT THRESHOLD [0]	INITIAL QUALITY DATA THRESHOLD [1]	SUSTAINING QUALITY DATA THRESHOLD [2]
There is not a method to track unaccompanied homeless youth who have not consented to services.	The community has an established method to include unaccompanied homeless youth in the by-name dataset if they have not consented to services or an assessment that adheres to the data sharing and confidentiality requirements of any applicable community policies.	There are community-wide documented policies and procedures in place that describe the process of how the system is tracking and minimizing duplication of unaccompanied youth who are literally homeless but do not consent to services or an assessment in the by-name dataset.

8. Does your community have policies and protocols in place for keeping your by-name list up to date and accurate, including timelines for provider data submission and ongoing quality assurance protocol?

NOT CURRENTLY AT THRESHOLD [0]	INITIAL QUALITY DATA THRESHOLD [1]	SUSTAINING QUALITY DATA THRESHOLD [2]
There is not a written policy for keeping the by-name dataset updated and accurate.	The community has a written policy (or policies) that includes documentation of clear roles and responsibilities for data entry and monitoring; clear expectations for timeliness and frequency of data updates; and demonstrates that they are continuously monitoring data quality to ensure the accuracy of the by-name dataset.	There are community-wide documented policies and procedures in place that describe how the by-name data set is generated and used, including what data sources are utilized, what data is pulled, how often, and why, and how the quality of the by-name dataset is continuously monitored to ensure accuracy and timeliness.

Part III: Data Infrastructure

9. Does your community's by-name list track the 'homeless / housed status' of all unaccompanied youth, including the date each status was last changed and the previous status? Homeless status fields should include at minimum: homeless, inactive and permanently housed.

NOT CURRENTLY AT THRESHOLD [0]	INITIAL QUALITY DATA THRESHOLD [1]	SUSTAINING QUALITY DATA THRESHOLD [2]
The by-name dataset does not track 'homeless/housed' statuses.	The community has an established method to track and report on an unaccompanied homeless youth's status as of the last day of the reporting month including who is actively experiencing homelessness; inactive; or housed.	There are community-wide documented policies and procedures in place that define the method of tracking statuses. These practices are consistent; avoid overwriting data fields; capture a date each time an unaccompanied homeless youth's status changes (i.e the data someone moves from active to inactive, active to housed, housed to active, inactive to active); and Indicate current status.

10. Does your community's by-name list include a unique identifier (e.g. an HMIS ID) for each unaccompanied youth to prevent duplication of client records and facilitate coordination between providers?

NOT CURRENTLY AT THRESHOLD [0]	INITIAL QUALITY DATA THRESHOLD [1]	SUSTAINING QUALITY DATA THRESHOLD [2]
The by-name dataset does not include a unique identifier.	The community has an established method to assign unique identifiers (names alone are insufficient) to unaccompanied homeless youth in the By Name data set and ensure that each unique identifier in the by-name dataset corresponds to one unique person.	There are community-wide documented policies and procedures in place that define how unique identifiers are generated and utilized for the by-name dataset. If a community combines data from multiple lists and/or databases, the community has a process in place for automating or streamlining the duplicate cleaning process when datasets are combined to minimize duplication across data sets.

11. Does your by-name list track the total number of newly identified (not necessarily assessed) unaccompanied youth experiencing homelessness every month? This figure represents a portion of your monthly inflow.

NOT CURRENTLY AT THRESHOLD [0]	INITIAL QUALITY DATA THRESHOLD [1]	SUSTAINING QUALITY DATA THRESHOLD [2]
The by-name dataset does not track newly identified unaccompanied homeless youth on a monthly basis.	The community has an established method to track all unaccompanied homeless youth who are newly identified as experiencing homelessness each month. This practice includes unaccompanied homeless youth who have not been assessed or consented to services. The by-name dataset includes the date an unaccompanied homeless youth was first identified as experiencing homelessness for the current episode of homelessness.	There are community-wide documented policies and procedures in place that demonstrate how the By-Name list data set tracks the status of an unaccompanied homeless youth's assessment, including a date the unaccompanied homeless youth was identified and the date that the assessment was completed. These processes include methods to confirm that unaccompanied homeless youths newly identified as experiencing homelessness have no previous episode of homelessness recorded within the population or subpopulation in question within the return timeframe designated by the community.

12. Does your community's by-name list track unaccompanied youth returning to active homelessness within the past month?

NOT CURRENTLY AT THRESHOLD [0]	INITIAL QUALITY DATA THRESHOLD [1]	SUSTAINING QUALITY DATA THRESHOLD [2]
The by-name dataset does not track unaccompanied homeless youth returning to active homelessness.	The community has an established method to track returns to active homelessness during the month in the by-name dataset and is able to identify and determine what exit type each unaccompanied homeless youth is returning from (i.e. retains the most recent exit type). The community can identify each person returning to active each month and report the aggregate number returning in the month for any unaccompanied youth identified as literally homeless.	There are community-wide documented policies and procedures in place that include a community agreed upon and determined look-back period to define returns.

13a. Does your community's by-name list track unaccompanied youth as they move out of active homeless status, including those who move into permanent housing?

NOT CURRENTLY AT THRESHOLD [0]	INITIAL QUALITY DATA THRESHOLD [1]	SUSTAINING QUALITY DATA THRESHOLD [2]
The by-name dataset does not track unaccompanied homeless youth who move into permanent housing.	The community has an established method to track when an unaccompanied homeless youth exits the system to permanent housing and can report who exited to permanent housing each month for any unaccompanied youth identified as literally homeless.	There are community-wide documented policies and procedures in place that includes methods of tracking exits to permanent housing to ensure consistency within the community (i.e. if using exit destinations, there is a crosswalk for which exits are considered permanent housing); consistency with federal consensus of what is considered "permanent housing"; and reflects when an unaccompanied homeless youth is actually housed (i.e., move in, not date lease signed or entry into a housing program).

13b. Does your community's by-name list track unaccompanied youth as they move out of active homeless status, including those who become inactive, per your inactive policy?

NOT CURRENTLY AT THRESHOLD [0]	INITIAL QUALITY DATA THRESHOLD [1]	SUSTAINING QUALITY DATA THRESHOLD [2]
The by-name dataset does not track unaccompanied homeless youth who become inactive.	The community has an established method that is consistent with their Inactive Policy to track when an unaccompanied homeless youth exits the system to inactive and can report who moved to inactive each month for any unaccompanied youth identified as literally homeless.	There are community-wide documented policies and procedures in place that includes methods of tracking exits to inactive to ensure there is consistency within the community (i.e. if using exit destinations, there is a crosswalk for which exits are considered moved to inactive); inclusion of the date moved to inactive; and accessibility to staff responsible for data entry.

13c. Does your community's by-name list track unaccompanied youth as they move out of active homeless status, including those who no longer meet the population criteria of unaccompanied youth?

NOT CURRENTLY AT THRESHOLD [0]	INITIAL QUALITY DATA THRESHOLD [1]	SUSTAINING QUALITY DATA THRESHOLD [2]
The by-name dataset does not track unaccompanied homeless youth who become inactive.	The community has an established method to track changes in the household type of an unaccompanied homeless youth within the by-name dataset.	There are community-wide documented policies and procedures in place that include the process for identifying unaccompanied homeless youth who are removed from the Youth & Young Adult by-name dataset due to changes in household type.

14a. Can your by-name list track unaccompanied youth with multiple population-based statuses (e.g. chronic homeless status AND veteran status)?

NOT CURRENTLY AT THRESHOLD [0]	INITIAL QUALITY DATA THRESHOLD [1]	SUSTAINING QUALITY DATA THRESHOLD [2]
The by-name dataset does not track population-based statuses.	The community has an established method to understand how each population and subpopulation is defined; and what data field or combination of data fields are used to identify persons counted in each category.	There are community-wide documented policies and procedures in place that describe how each population and subpopulation are defined; and what data field or combination of data fields are used to identify persons counted in each category.

14b. Can your by-name list track historical changes in activity status (e.g. Active to Inactive, Active to Housed, etc.)?

NOT CURRENTLY AT THRESHOLD [0]	INITIAL QUALITY DATA THRESHOLD [1]	SUSTAINING QUALITY DATA THRESHOLD [2]
The by-name dataset does not track multiple population-based statuses.	The community has data fields in their by-name dataset to track and identify which populations and subpopulations each person is counted in their by-name dataset that uses distinct fields for each population or subpopulation and includes age.	There are community-wide documented policies and procedures in place that describe how population-based status is tracked and applied to any unaccompanied youth identified as literally homeless.

14c. Can your by-name list track unaccompanied youth who become chronically homeless after they are added to your youth list?

NOT CURRENTLY AT THRESHOLD [0]	INITIAL QUALITY DATA THRESHOLD [1]	SUSTAINING QUALITY DATA THRESHOLD [2]
The by-name dataset does not track historical changes in activity status.	The community has an established method to track how each person moves in and out of the by-name dataset over time that: assigns a distinct date of ID for each episode of homelessness/return back onto the list. (i.e. if an individual returns to the active list after being previously housed and/or moved to inactive or housed, they have a new date of identification indicating when they returned to active); retains the most recent list status; and is applied to any single individual identified as literally homeless.	There are community-wide documented policies and procedures in place that allow the community to understand a person's history in the by name data set through tracking historical list status changes (i.e when they previously became inactive, first time active on the list, previous housing move ins) for any unaccompanied youth identified as literally homeless.

14d. Can your by-name list track unaccompanied youth who are initially assigned chronic or veteran status when they enter your system but later do not meet the criteria for these population statuses?

NOT CURRENTLY AT THRESHOLD [0]	INITIAL QUALITY DATA THRESHOLD [1]	SUSTAINING QUALITY DATA THRESHOLD [2]
The by-name dataset does not track unaccompanied homeless youth who become chronically homeless after they are added to the list.	The community has an established method to track unaccompanied homeless youth who time into chronic (i.e. count as newly identified in the chronic subpopulation) and the by-name dataset includes a data field that indicates the month an individual's chronic status changes.	There are community-wide documented policies and procedures in place that describe how this data is tracked and applied to any unaccompanied youth identified as literally homeless.

15a. Does your community have a way to report race and ethnicity data on unaccompanied youth on the by-name list for the purpose of analyzing system outcomes?

NOT CURRENTLY AT THRESHOLD [0]	INITIAL QUALITY DATA THRESHOLD [1]	SUSTAINING QUALITY DATA THRESHOLD [2]
The by-name dataset does not have a way to report race and ethnicity data on unaccompanied homeless youth.	The community has data fields in their by-name dataset that collect race and ethnicity data on all unaccompanied youth identified as literally homeless. The community demonstrates that they have the ability to extract race and ethnicity data from their dataset and use that data for analysis purposes.	The community is disaggregating data and using the information to evaluate race and ethnicity to assess disparities within system outcomes.

15b. Does your data collection policy and process around race and ethnicity respect the self-identification of clients?

NOT CURRENTLY AT THRESHOLD [0]	INITIAL QUALITY DATA THRESHOLD [1]	SUSTAINING QUALITY DATA THRESHOLD [2]
The by-name dataset data collection policy does not have a policy and process around race and ethnicity that respects the self-identification of clients.	The community's data collection policy includes language to ensure that data collection processes around race and ethnicity respect the self-identification of clients, including adherence to HUD data standards around collection of race and ethnicity data; end-user training resources that reinforce the practice of client self-identification in collection of race and ethnicity data; and clearly stated guidance for clients to self-select race/ethnicity fields during all data collection.	There are community-wide documented policies and procedures in place to regularly assess the effectiveness and cultural competency of the community's data collection processes around race and ethnicity which respects the self-identification of clients,