

Built for Zero Housing Stabilization Learning Cohort (HSLC)

Coordinated Homelessness Prevention:

PILOT IMPLEMENTATION PLAN TEMPLATE

March 2024

The purpose of this template is to assist communities with developing an actionable plan to pilot one or more **Core Elements of a Coordinated Prevention System**. This could include key elements such as developing partnerships in neighborhoods with higher housing insecurity, testing housing-focused screening and partner referral approaches, offering training to select partners on Housing Problem-Solving, incorporating flexible financial assistance into targeted prevention/diversion programs, and testing processes for prioritizing timely access to other existing community resources when needed for households with the highest imminent risk for literal homelessness.

This pilot implementation template includes basic planning questions and considerations that should be reviewed and answered by the full Core Prevention Team and other key stakeholders. It is a working tool that should be completed and agreed to by your local Core Prevention Team before going live with your pilot and may be modified to suit your community's pilot planning and preparation needs.

Audience:

- Community Core Prevention Team

HSLC Foundational Priority:

- 4. Pilot Core Elements of Coordinated Prevention (months 4-8)

Related Tools/Guidance:

- [FRAMEWORK for Coordinated Homelessness Prevention](#)

[COMMUNITY NAME] PILOT IMPLEMENTATION PLAN

Date(s) Completed:

[insert text here]

Completed by:

[insert text here]

What is our Theory of Change (i.e., “by doing X, we expect Y result”)?

[insert text here]

What *Core Elements of Coordinated Prevention* are we testing specifically?

[insert text here]

What are our Learning Objectives with this pilot?

[insert text here]

What key assumptions are we making about current prevention needs, resources, partners, etc.?

[insert text here]

What resources, funding, and partners are available to support or participate in the pilot?

[insert text here]

What measurable outcomes do we expect?

[insert text here]

How are we measuring the outcomes and tracking progress of the pilot?

- What quantitative data and qualitative data points are we collecting and how are we using them to measure outcomes?

[insert text here]

- How are we incorporating feedback loops from those receiving services and those providing the services?

[COMMUNITY NAME] PILOT IMPLEMENTATION PLAN

[insert text here]

Are there any expected challenges? If so, what is our plan to work through them?

[insert text here]

Who is/are the “audience(s)” for the pilot? Who needs to see the results and why might they care?

[insert text here]

Roles and Responsibilities

- Who is leading the pilot?

[insert text here]

- Who is gathering data for the pilot?

[insert text here]

- Who is reviewing the data and what is the frequency of review?

[insert text here]

Timeline:

- Pilot Go Live Date: [MM/DD/YY]
- Progress Review Date: [MM/DD/YY]
- Progress Review Date: [MM/DD/YY]
- Pilot End Date: [MM/DD/YY]

Anything or anyone missing? Who else should be engaged with this or be aware of this pilot?

[insert text here]