Built for Zero *Housing Stabilization Learning Cohort (HSLC)*
Coordinated Prevention Roadmap

March 2024

This **Coordinated Prevention Roadmap** is a local, individualized community action plan. The purpose of this tool is to serve as a guide that the Core Prevention Team can adopt, adapt and reference on a regular basis to 1) identify the necessary steps and timelines following the **HSLC Foundational Priorities** that are needed as you create your Coordinated Prevention system or approach, 2) list action items for each priority step and who is responsible for ensuring forward movement, and 3) track your progress.. This Roadmap should be an iterative document that is reviewed and updated regularly by the community Lead and Core Prevention Team. It can be used and adapted to whatever format or platform works best for your community (for example, shared Google doc, Asana, Monday.com, etc.).

Audience:
- Community Lead/Backbone entity(ies)
- Community Core Prevention Team and key partners

Related Tools/Guidance:
- [**Framework for Coordinated Homelessness Prevention**](#)

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Housing Stabilization Learning Cohort Foundational Priorities

The **Housing Stabilization Learning Cohort (HSLC) Foundational Priorities** provide a phased approach to rapidly creating a coordinated, community-wide approach to homelessness prevention that reduces inflow into literal homelessness, advances equity, and promotes broader housing stability and well-being across the community. The Foundational Priorities below outline the steps communities should be taking, starting with a *Development & Piloting Phase* before shifting to a *Scaling & Implementation Phase*. The timeframes for completing each priority step are recommended and can be adjusted to meet local needs and capacity.

Development & Piloting Phase (months 1-8)	

1. Establish Core Team, Identify Staff Roles & Develop Local Roadmap (months 1-2)
 	
A. **Dedicated lead organization and staff** to support: 1) prevention system development and management, 2) data analysis and reporting, and 3) meaningful involvement of people with lived experience and expertise, including written roles, responsibilities, and basic organizational chart. (month 1).
B. **Diverse, representative Core Prevention Team with PLEH leaders** with a written group charter and plan for PLEH support (by month 2).
C. **Shared understanding of Coordinated Prevention,** including Core Components and related housing insecurity risk levels and definitions adopted by Core Prevention Team (by month 2).
D. **Coordinated Prevention Roadmap** developed by Core Team, including key milestones, roles, timelines, etc. for initial 8 month planning and piloting phase (initial by month 2, reviewed/adjusted monthly).
	2. Examine Current Housing Insecurity & Emergency *Needs* (moths 2-4):
	
	A. **Initial inflow investigation** using HMIS data (by month 3), including:
	    ○ **HMIS data usability review** (accuracy, completeness for key data)
	    ○ **Annual literal homelessness inflow analysis** of cohorts (new, return from housing, return from other) and disaggregated by subpopulations (race, household type, etc.)
	B. **Community interviews** documenting common user experiences with <u>accessing emergency homeless assistance resources,</u> along with experiences and insights from coordinated entry/diversion assistance providers and frontline staff (initial by month 3, repeated at regular intervals per Roadmap).
	C. **Housing insecurity heat mapping** using HMIS inflow data, eviction data, and other readily available data to identify areas and groups experiencing higher (severe) housing insecurity.

3. Examine Current Housing Insecurity & Emergency Responses (months 2-4) A. **Environmental scan** of current prevention resources and potential partners, with mapping of prevention resources relative to housing insecurity risk levels (i.e., how timely, accessible, etc.), including any existing ***Core Elements of Coordinated Prevention*** available or forthcoming (by month 3), B. **Community interviews** documenting common user experiences with <u>accessing urgent/emergency prevention resources</u>, along with experiences and insights from prevention/diversion assistance providers and frontline staff, particularly in areas and/or among groups disproportionately experiencing severe housing insecurity (initial by month 3, repeated at regular intervals per Roadmap). C. **Identification of new or current resources** that can be directed to support ***Core Elements of Coordinated Prevention***, including as part of initial pilot implementation (by month 4).	**4. Pilot Core Elements of Coordinated Prevention (months 4-8)** A. **Pilot implementation plan** outlining objectives, assumptions, measurable outcomes, roles/responsibilities, and funding for initial prevention pilot to initiate or test one or more ***Core Elements of Coordinated Prevention*** (by month 4). B. **Early implementation and testing** of one or more elements (months 4-7). C. **Pilot review, learning, adjustment** with Core Team and key community partners (month 8), including examination of measurable outcomes and related effectiveness, efficiency, and equity of pilot interventions and approaches.
<center>**Scaling & Implementation Phase (months 9-12)**</center>	
5. Scale & Implement Core Components of Coordinated Prevention (months 9-12) A. **Updated pilot implementation and scaling plan**, built on learning to-date and dependent on available resources, and including measurable annual inflow reduction and race equity goals (month 9). B. **Updated Prevention Roadmap** for year 2 key activities to further establish ***Core Elements of Coordinated Prevention***, including ongoing improvement activities (e.g., regular interviews with people accessing assistance) (month 10).	

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Community Name	

Housing Stabilization Learning Cohort Key Community Points of Contact

Community Solutions Coaching Team (if receiving coaching):

BFZ Coordinator:	
SME/Support Team:	
Other:	

Community Core Team Members:

Lead Organization	
Local Coordinator:	
CoC Representative:	
Local HMIS Data Lead:	
PLEH Representatives:	
Currently Funded Targeted Homelessness Prevention Provider(s):	
Key Upstream, Cross-Sector Partners:	
Other Members:	

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Community Action Plan: Activities & Timeline

1. Establish Core Team, Identify Staff Roles & Develop Local Roadmap
Recommended Timeframe: *Months 1-2*
Related Guidance/Tools:
- *HSLC FRAMEWORK for Coordinated Homelessness Prevention*
- *HSLC Core Team Development & Engagement Guidance' HSLC PLEH Engagement & Support Guidance*

Key Milestone:
(Check each box as milestones are achieved)

☐ **Identify a dedicated lead organization and staff** to support: 1) prevention system development and management, 2) data analysis and reporting, and 3) meaningful involvement of people with lived experience and expertise, Including written roles, responsibilities, and basic organizational chart. (month 1)

☐ **Establish a diverse, representative Core Prevention Team with PLEH leaders** with a written group charter and plan for PLEH support (by month 2)

☐ **Shared understanding of Coordinated Prevention,** including Core Components and related housing insecurity risk levels and definitions adopted by Core Prevention Team (by month 2).

☐ **Coordinated Prevention Roadmap** (this document) developed by Core Prevention Team, including key milestones, roles, timelines, etc.,(reviewed/adjusted monthly).

☐ **Other Milestones** (added by community Core Prevention Team)

Action Steps:	Target Date:	Who is Responsible:	Update/Status/Notes:

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2. Examine Current Housing Insecurity & Emergency *Needs*
Recommended Timeframe: *Months 2-4*
Related Guidance/Tools:
- *HSLC Housing Insecurity & Emergency Needs Assessment Guide*
- *HSLC Template: Presentation of Prevention Lived Experience Descriptions*

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Key Milestone:
(Check each box as milestones are achieved)
- ☐ **Initial inflow investigation** using HMIS data (by month 3), including:
  - ☐ **HMIS data usability review** (accuracy, completeness for key data)
  - ☐ **Annual literal homelessness inflow analysis** of cohorts (new, return from housing, return from other) and disaggregated by subpopulations (race, household type, etc.)
- ☐ **Community interviews** documenting common user experiences with <u>accessing emergency homeless assistance resources,</u> along with experiences and insights from coordinated entry/diversion assistance providers and frontline staff (initial by month 3, repeated at regular intervals per Roadmap).
- ☐ **Housing insecurity heat mapping** using HMIS inflow data, eviction data, and other readily available data to identify areas and groups experiencing higher (severe) housing insecurity.
- ☐ **Other Milestones** (added by community Core Prevention Team)

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Action Steps:	Target Date:	Who is Responsible:	Update/Status/Notes:

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3. Examine Current Housing Insecurity & Emergency *Responses*
Recommended Timeframe: *Months 2-4*
Related Guidance/Tools:
- *HSLC Housing Insecurity & Emergency Resources Assessment Guide*
- *HSLC Environmental Scan & Partner Development Workbook*

Key Milestone:
(Check each box as milestones are achieved)

☐ **Environmental scan** of current prevention resources and potential partners, with mapping of prevention resources relative to housing insecurity risk levels (i.e., how timely, accessible, etc.), including any existing ***Core Elements of Coordinated Prevention*** available or forthcoming (by month 3),

☐ **Community interviews** documenting common user experiences with accessing urgent/emergency prevention resources, along with experiences and insights from prevention/diversion assistance providers and frontline staff, particularly in areas and/or among groups disproportionately experiencing severe housing insecurity (initial by month 3, repeated at regular intervals per Roadmap).

☐ **Identification of new or current resources** that can be directed to support ***Core Elements of Coordinated Prevention***, including as part of initial pilot implementation (by month 4).

☐ **Other Milestones** (added by community Core Prevention Team)

Action Steps:	Target Date:	Who is Responsible:	Update/Status/Notes:

4. Pilot Core Elements of Coordinated Prevention
Recommended Timeframe: *Months 4-8*
Related Guidance/Tools:
• *HSLC Template: Coordinated Prevention Pilot Implementation Plan*   • *HSLC Tool: Housing Insecurity Screening Tool (v.2)*   • *HSLC Community Toolbank*

Key Milestone:
(Check each box as milestones are achieved)
☐ **Pilot implementation plan** outlining objectives, assumptions, measurable outcomes, roles/responsibilities, and funding for initial prevention pilot to initiate or test one or more ***Core Elements of Coordinated Prevention*** (by month 4).
☐ **Early implementation and testing** of one or more elements (months 4-7).
☐ **Pilot review, learning, adjustment** with Core Team and key community partners (month 8), including examination of measurable outcomes and related effectiveness, efficiency, and equity of pilot interventions and approaches.
☐ **Other Milestones** (added by community Core Prevention Team)

Action Steps:	Target Date:	Who is Responsible:	Update/Status/Notes:

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5. Scale & Implement Core Components of Coordinated Prevention
Recommended Timeframe: *Months 9-12*
Related Guidance/Tools:
● *HSLC Template: Coordinated Prevention Pilot Implementation Plan*
● *HSLC Tool: Housing Insecurity Screening Tool (v.2)*
● *HSLC Community Toolbank*

Key Milestone:
(Check each box as milestones are achieved)
☐ **Updated pilot implementation and scaling plan**, built on learning to-date and dependent on available resources, and including measurable annual inflow reduction and race equity goals (month 9).
☐ **Updated Prevention Roadmap** for year 2 key activities to further establish ***Core Elements of Coordinated Prevention***, including ongoing improvement activities (e.g., regular interviews with people accessing assistance) (month 12)
☐ **Other Milestones** (added by community Core Prevention Team)

Action Steps:	Target Date:	Who is Responsible:	Update/Status/Notes:

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FOR CORE TEAM REFERENCE

Important Links

- [Add link to shared Community Folder with relevant materials]
- [Add link to Core Team running agenda and notes for easy reference]

Important Dates/Calendar of Events

- [Add list of regular meetings and/or a link to a calendar that is updated regularly that team members can reference. This could include Core Prevention Team meetings, larger group meetings, and national peer learning opportunities.